

Woodstock Conservation Commission
Meeting Minutes
January 25, 2010

Members present: C. Adams, A. Colt, M. Fraga, H. Hartland, G. Jacobson, J. Pillo, L. Wesler

Public Present: None

Meeting called to order at 7:35 p.m.

- Approval / amendment of minutes: Wesler moved to accept minutes as read and Adams seconded.
- **Treasurer's Report:** Pillo reviewed. No change from previous month. Discussed budget submitted for 2010-2011. Discussion ensued regarding funds still available for training and availability of workshops. Pillo offered to add people to her newsletter list to inform them of workshops.
- **Communications**, reading of/actions on:
 - Communication from Robinson & Cole in reference to construction of cell tower. Action item for Pillo to answer this letter. Discussion to have meeting with Planning & Zoning and Telecommunications Task force along with Conservation Commission also hoping to include B. Zimmerman as she has been involved and instrumental in prior discussions on this topic.
 - Notice of a workshop from CT Association of Wetland Scientists.
 - Copy of letter from resident opposed to construction of cell tower.
 - Copies of Fall 2009 Habitat

Old Business:

- **Development Review Committee Report:** Above mentioned cell tower application was responded to and reported in Norwich Bulletin.
- **OSLA&APC report:** Neski property to be voted on, but date has not been published as yet. Pillo reported on two properties that have been purchased, New Roxbury Land Trust closed on twenty-two acres by Crystal Pond to be called Kenyonwood; another donated to Windham Land Trust contiguous to land already set aside on Pulpit Rock Road.
- **Conservation Easement** project update: Pillo brought up the fact that there are some opportunities for some small grant monies, Hartland offered to write a grant proposal in hopes of being able to hire an intern to help out as the Commission as we are in dire need and way behind on this project. Discussion of updating inventory of open space properties. Pillo has worked on a spreadsheet which she will forward to Hartland to help move us forward.
- Discussion and decision to try and set up a date – potentially sometime in March, 2010 - for all CC members to go out and do a walk on the Green property to see what exactly is involved with easement marking and recording.
- **Forestry Report:** No report.
- **PoCD update:** Pillo attended and presented at last meeting and received much positive feedback. She showed the Commission a copy of her presentation.
- **Co-occurring Resource Analysis:** Pillo continues to work on this with M. Atschul. To date, M. Atschul hasn't responded with a date for a meeting.
- **New Business:**
 - **Review of By-laws** is mandated at this time of the year. Discussed possibly changing the time of the regular meetings from 7:30pm to 7:00pm. Discussion ensued with reasons for the change. Decision was to vote to put this in the minutes so people have time to consider how they would vote at the next meeting. Hartland made a motion and Adams seconded. Pillo requested that Article 7 be written into the minutes in its entirety for people to consider.
 - *Article 7 – MEETINGS*
Section 1. Regular meetings will be held on the fourth Monday of each month at 7:30pm at the Town Hall, or on such other schedule as a majority of the members of the Commission may designate. In the event of conflict with holidays or other events, a majority at any meeting may change the date of said meeting. Notice of any special

meeting shall be given but not less than 24 hours prior to the time of such meeting. Special meeting notices shall specify the time and place of said meeting and the business to be transacted. No other business shall be considered at such meetings. Section 2. The presence of four voting members of the Commission shall constitute a quorum and the number of votes necessary to transact business shall be a majority of voting members present.

Section 3. The Commission may authorize and charge any one or more of its subcommittees to prepare or present reports or recommendations on behalf of the Commission.

- **Recruiting:** Some discussion as to ways of recruiting new members to the Commission and asking present members to see if they knew anyone.
- **Annual Report:** Assigned to Jacobson as an action item, unfortunately not finished at this meeting. Jacobson plans to complete before the next meeting.
- **Officers:** Pillo brought up that this was the meeting to elect officers. Decision was made by all that the slate of officers will be the same as last year, Jean Pillo-Chairperson, Hope Hartland-Vice Chairperson, Medora Fraga-Treasurer, Grace Jacobson-Secretary. Colt motioned to accept nominations as proposed, seconded by Wesler. Pillo noted that making the agenda was very time consuming and requested that possibly someone could take that off her plate. Jacobson agreed to write the agenda for future meetings.
- **Walktober** event possible on Pole Bridge Road. Colt mentioned she would inquire of a good person to lead a walk, as he is very knowledgeable of the area.
- **Budget** needs to be submitted. Pillo reviewed copy of proposed budget with zero increase. Discussion followed and proposal was approved for submission.
- **Meeting schedule** was submitted for next year. Accepted, but discussed moving the December, 2010 meeting to the prior week (Monday, December 20.) Pillo said she would talk with secretary to change.
- **Open discussion:**
 - Colt spoke of helping move forward with notification to the public about local farm businesses and how to accomplish that.
 - Wesler sent an e-mail about the WCCC and the importance of this group.
 - Jacobson brought up the purchase of a tri-part display board.
 - Upcoming workshops/workshop summaries: Pillo will forward by e-mail any news she has available to her.
- Pillo moved to adjourn at 8:49 p.m., seconded by Wesler, meeting adjourned.

NOTE: These minutes have not yet been approved by the Conservation Commission. Please refer to minutes from the next meeting for approval/amendments.

Respectfully submitted by G. Jacobson