

Crystal Pond Park Commission
Minutes from Meeting on December 13, 2023
Location: Woodstock Town Hall - 6 pm
Submitted by David Barlow, Chairman

Members present: David Barlow, Bill Bradley, John Cimochoowski, Jillian Jette, Chuck Lee, Chris Mayhew, Mallory Selfridge, Molly Thienel, Rick Torgeson

Members absent: Brian Griffin

1. The Meeting was Called to Order at 6:02 pm

2. Citizen's Participation: None

3. Approval of Minutes of 11/8/2023 Meeting: Lee moved to accept the minutes as written. Seconded by Torgeson. Approved unanimously, with Cimochoowski abstaining.

4. Financial Report: Thienel reported that the CPPC Fund balance held by the Woodstock Treasurer is currently \$28,935.61.

5. Rental Update: The Commission discussed a citizen's request for long-term summer rental of the Lakeside Cabin. It decided not to rent the cabin to any one person for an extended period of time.

6. Maintenance and Management:

Torgeson and Barlow chipped up the brush that had been disposed of near the parking lot. Mayhew, Torgeson and Bradley cleared Fall leaves from the ball field, disc golf parking lot, tees and footpaths of the disc golf course, and the lawn of the Caretaker's Cabin.

Mayhew put up caution tape and signs around the Trout Pond Dam and roped off the dirt road leading up to the dam.

Barlow updated our Rental Program brochure for 2024; and updated our website with new fees and photos.

7. Update on STEAP Projects:

Lakeside Pavilion – Torgeson convinced Eversource to stake out its proposed location for the utility poles to be added along Crystal Pond Road & Walker Lane. These new poles will allow Eversource to remove the electrical wires coming over the Park's swimming area and to remove the utility pole in the middle of the Dining Hall lawn. This pole is an eyesore and will prevent us from building our new Pavilion in our ideal location. Torgeson continued discussions with Woodstock PWD regarding required tree trimming for installing the proposed new utility lines. More work needs to be done to finalize the change in utility service, but it now appears very promising that we will be able to relocate the power lines. Therefore, Barlow, Torgeson and Mayhew staked out a new location for the proposed Pavilion in a more ideal location closer to the water and nearer to the existing septic galleries. Barlow drew up a map of this new Pavilion location and submitted it in a new application to the Health Dept. NDDH quickly approved the new location. The Commission now has just a few loose ends to tie up to effectuate this change. Hancock Forest Products has confirmed they received our deposit securing their May 1st deadline for completing the build.

8. Trout Pond Dam: On Nov 20th, Torgeson, Mayhew and Barlow met with dam expert Karl Acimovic at the Trout Pond Dam to review the dam's condition. Mr. Acimovic made the following recommendations: 1) Remove the plant growth and debris around the spillway. 2) Clear all trees that are within 20-30 feet of the foot of the dam. 3) Remove all brush on the dam's slope. 4) The current condition of the auxiliary spillway is acceptable. The Commission has hired Mr. Acimovic to provide a professional estimate of the cost of repairing versus breaching the dam.

9. Additions to the Agenda (upon 2/3 vote by members present and voting): None

10. Motion to Adjourn: Mayhew made a motion to adjourn. Seconded by Cimochoowski. The motion passed unanimously at 7:20 pm.