

WOODSTOCK HISTORIC PROPERTIES COMMISSION
REGULAR MEETING MINUTES
Monday, May 23, 2016

1. The meeting was called to order in Meeting Room B of Town Hall at 7:14 P.M. by Myron Stachiw, Chairperson. Other Commission members attending were Tom Chase, Kristen Heitert, and Harold Bishop.

2. Designation of Alternates: None required

3. Review of Minutes: Minutes of April 25, 2016, were approved on a motion by Tom Chase, seconded by Harold Bishop, and a unanimous vote in favor

4. Public Comment: None

5. Correspondence: None

6. Old Business

- Cemetery Grant update: Myron Stachiw presented a progress report submitted by Raber Associates on the status of the cemetery survey as of May 23, 2016.
 - a. Drone survey, field inspection, photography, and draft base map completed
 - b. Repeated attempts by Raber Associates to contact Mark Parker (cemetery caretaker) have proved unsuccessful
 - c. Website issues and input conventions have largely been resolved with James Stratos
 - d. Completion of final database and keying photographs is on-going

Tom Chase showed several video clips of the drone survey; Myron recommended that thank you notes be sent to the volunteers who assisted with the survey. Myron also noted that the drone survey data is quite comprehensive, but the methods of extracting that data (i.e. necessary software) are unclear. Kristen will contact the surveyor, Peter Leach, about possible open source options

- New Member suggestions/nominations: John Bartolomei has accepted a seat on the WHPC; Myron will contact him about completing the necessary paperwork

7. New Business

- Tom showed a Powerpoint presentation of Thompson's historical stone structures survey and associated preservation easements, and suggested a reciprocal walkover survey of the Bradford-Marcy Cemetery and a discussion about different survey methods with interested members of the Thompson Historical Society.
- Myron recommended that the HPC begin to consider survey/documentation work at Hatchet Pond for fall 2016

8. Adjournment at 7:51 PM on motion by Myron Stachiw, seconded by Harold Bishop. Passed unanimously.

Respectfully submitted, Kristen Heitert, Clerk

Please note that while these minutes may be published, they are not approved by the Commission until the next meeting date.