

WOODSTOCK HISTORIC PROPERTIES COMMISSION  
REGULAR MEETING MINUTES  
Monday, February 27, 2017

1. The meeting was called to order in Meeting Room B of Town Hall at 7:02 P.M. by Myron Stachiw, Chairperson. Other Commission members attending were Tom Chase, Kristen Heitert, Donald Froehlich, and John Bartolomei.

2. Designation of Alternates: Donald Froehlich and John Bartolomei nominated on a motion by Myron Stachiw, seconded by Tom Chase, unanimously approved.

3. Review of Minutes: Minutes of January 23, 2017, were approved on a motion by T. Chase, seconded by K. Heitert, unanimously approved.

4. Public Comment: None

5. Correspondence: None

6. Old Business

- M. Stachiw has nominated the Bradford-Marcy Cemetery documentation project for historic preservation awards through the Connecticut Trust for Historic Preservation and CTSHPO
  - a. HPC reviewed CTSHPO guidelines, documentation requirements, and anticipated schedule for pursuing local historic property listings
  - b. First Selectman Allan Walker has no objections to Bradford-Marcy Cemetery's listing as a local historic property under the purview of HPC; M. Stachiw has asked Walker to appoint a study committee to consist of the HPC members to begin the listing process

7. New Business

- HPC to continue coordination efforts to document other historical cemeteries in town
  - a. T. Chase will create a data table for the Woodstock Cemetery (behind the First Congregational Church in the Woodstock Hill Historic District) similar to that generated for Bradford-Marcy
  - b. J. Bartolomei has contacted Mike Barrett who owns land around Crystal Pond, and he is enthusiastic about doing a walkover of the Indian Cemetery; M. Stachiw suggested an April walkover date and an interview with Mike Barrett to document his knowledge about the cemetery
  - c. Bungay Cemetery in West Woodstock also discussed for documentation. The cemetery contains 514 known interments and is officially under the stewardship of the Bungay Hill Association, although the town has taken over maintenance of the cemetery for the past several years
  - d. M. Stachiw recommended combining Bungay Cemetery and Barlow Cemetery (also in West Woodstock) as a single documentation project
  - e. Woodstock Academy has drone that might be used for the effort – possibly as part of a senior thesis project?

8. Adjournment at 7:58 PM on motion by M. Stachiw, seconded by T. Chase, unanimously approved.

Respectfully submitted, Kristen Heitert, Clerk

Please note that while these minutes may be published, they are not approved by the Commission until the next meeting date.