

WOODSTOCK HISTORIC PROPERTIES COMMISSION
REGULAR MEETING MINUTES
Monday, September 25, 2017

1. The meeting was called to order in Meeting Room B of Town Hall at 7:03 P.M. by Lyn Smith. Other Commission members attending were Donald Froehlich, Harold Bishop, John Bartolomei, Tom Chase, and Kristen Heitert.

2. Designation of Alternates: J. Bartolomei was designated as serving alternate on a motion by L. Smith, seconded by T. Chase, and unanimously approved.

3. Review of Minutes:

- a) Regular meeting minutes of July 24, 2017, were approved on a motion by D. Froehlich, seconded by T. Chase, and unanimously approved
- b) Special meeting minutes of September 5, 2017, were reviewed and revised to change "Select Board" under Section 6.b. – Old Business to "Board of Selectmen" on a motion by H. Bishop, seconded by T. Chase, and unanimously approved

4. Public Comment: None. Woodstock resident Frank Olaf in attendance to observe commission proceedings

5. Correspondence: None.

6. Old Business:

- a) Commission members reviewed draft proposal prepared by M. Stachiw to designate the Bradford-Marcy Cemetery a local historic property. L. Smith suggested the documentation be copied onto a Connecticut State Register of Historic Places Registration Form for ease of review by the Board of Selectmen and to expedite the state register nomination process should the HPC decide to pursue that listing. The commission members agreed that it was a good idea, but will discuss the issue with M. Stachiw at the 10/23/2017 meeting before finalizing the decision.
- b) K. Heitert organized and labeled photographs and resource locations from the April 2017 Hatchet Pond walkover on a USGS topographic map; at the request of L. Smith, she agreed to organize and file any additional information about the parcel provided by other commission members.

7. New Business: J. Bartolomei said that resident Steve Etzel mentioned to him there are several gravestones in the backyard of a neighboring property to the Bradford-Marcy Cemetery. T. Chase suggested the HPC reach out to the property owner to do a walkover of the property to find and preliminarily document the stones.

8. Adjournment at 7:26 PM on motion by H. Bishop, seconded by J. Bartolomei, and unanimously approved.

Respectfully submitted, Kristen Heitert, Clerk

These minutes have not yet been approved by the Historic Properties Commission. Please refer to minutes from the next meeting for approval/revisions/amendments.