

# Zoning Board of Appeals

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January 9, 2024

6:00 pm

Town of Woodstock Town Hall, Lower Level, Room C

## Special Monthly Meeting

### 1. Call to Order

- a. Chair Martin Nieski called the meeting to order at 6:00 pm.

### 2. Roll Call

- a. Members Present- Martin Nieski, Dotti Durst (Alternate), William Brower, Bill Chaput, Stuart Peaslee
- b. Members Absent- Robert Laurens
- c. Others Present- Recording Secretary Amy Monahan.

### 3. Designation of Alternates

- a. N/A

### 4. Administrative Business

- a. Welcome to New Members
- b. Election of Officers
  - i. Chairman
    - 1. Dotti Durst made a **\*Motion** to elect Stuart Peaslee as Chairman for the upcoming term. **\*Seconded** by Martin Nieski. **\*The motion passed unanimously.**
  - ii. Vice Chairman
    - 1. Dotti Durst made a **\*Motion** to elect Bill Chaput as Vice Chairman for the upcoming term. **\*Seconded** by Bill Brower. **\*The motion passed unanimously.**
  - iii. Secretary
    - 1. Bill Chaput made a **\*Motion** to elect Dotti Durst as Secretary for the upcoming term. **\*Seconded** by Bill Brower. **\*The motion passed unanimously.**
- c. Review of ZBA Bylaws
  - i. Training hours need to be incorporated into the bylaws of the Zoning Board of Appeals.
  - ii. Bill Chaput suggested that the Land Use Academy Zoning Board of Appeals Fact Sheet and Connecticut Office of Policy and Management Land Use Training Guidelines documents be handed out to all new members.
  - iii. Tracy Giarrusso will keep track of all training hours for ZBA members in the land use office. All training hours should be emailed to her.
  - iv. Dotti Durst wants to request that the Connecticut Federation of Planning & Zoning Quarterly Newsletter is sent out to all members when received by the Town Offices.
  - v. Dotti Durst has sent out proposed changes to the bylaws to all members for review. She reviewed proposed changes with the group and will draft a new bylaw document to vote upon at the January meeting.
- d. Create Budget Request 2024-2025

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- i. Dotti Durst will research previous years and current budgets for discussion at the next meeting. Commissioners discussed various needs for funds including legal notices and training costs.

## 5. Citizens Comments

- a. Dotti Durst would like to write a thank you letter to the editor for the years of work that Suzanne put into the board.

## 6. Adjournment

- a. Stuart Peaslee made a **\*Motion** to adjourn. **\*Seconded** by Bill Chaput. **\*The motion passed unanimously**. The meeting adjourned at 6:47 pm.

Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the Zoning Board of Appeals. Please refer to next month's meeting for approval/amendments.