

Palmer Arboretum ~ Minutes

Regular Meeting ~ November 14, 2019

1. **Call to order** ~ Meeting called to order at 6:02 p.m.
2. **Attendance** ~ Andy Krofina, Chad Hart, Nancy Adams, Jean Rocheleau
Absent Excused: Philippa Paquette, Bill Brower
3. **Approval of October 10, 2019 Minutes** ~ Andrea Krofina, Nancy Adams
4. **Treasurer's Report** ~ \$1,450.94 Regular Budget – Still await Invoice from Mitchell Eaffy for leaf blowing. This will seriously impact funds needed for spring maintenance as new budget will not be in effect until July 1, 2020. Friends Account ~ \$3,320.78, expenditures – new bridge, trees, daylilies.
Forms for 2020/2012 budget will be received mid-December, for submission mid-January. Jean will provide details and put together draft for approval at the January 9th, 2020 meeting.
5. **New Business:**
 - a. Reviewed completed work in Arboretum, reviewed what needs to be done on 11/16 with Pomfret students – Mulch, raking under Yews, raking Hellebores, moving leaves over the wall and distributing them, spreading leaves in wet area. Students will arrive at 2:00 p.m.
 - b. Nancy to gather volunteer hours from committee members – Jean & Nancy both logged in 11.5 hours each.
 - c. Article about student volunteers for Villager – Draft complete – See Attached.
 - d. Use of Arboretum for Arborist Training by Bartlett overwhelmingly approved. Bill to provide what the scope of their training will include.
 - e. Danielle Payne has officially resigned as Committee member. Will be in contact with her to withdraw herself from Arboretum Facebook. We will close the account and start anew with Nancy Adams as administrator.
 - f. Jean sent Thank You letters to the following: Richard Naumann, Rick Place, Anthony Pezzetti with photos of new bridge, Maite & Jamie Dickenson for \$500 donation from New Leaf Fund, Sansoucy Quarries for their beautiful stone slabs we purchased, John Navarro for his dedication to assisting the Arboretum, Jeff Durst @ Hull Forest for their generous contribution of mulch & woodchips.
 - g. Andrea brought in original Arboretum signage – it was decided that the existing colors are not attractive and the thought would be to do a creamy white with the green lettering. It was also suggested that it would be nice to have a metal tree cutout (silhouette) on the top making it more attractive. Nancy knows someone who does beautiful metal work and will speak with him about it. Nancy's will speak with Jonathan about 2 posts for the signage and Chad will install. It was also thought that small shrubs could be planted around and a place to put seasonal annuals.
 - h. Briefly discussed having a meeting with John Swan about how the Town can assist in our maintenance needs, e.g. mowing at the Arboretum. Will discuss further at our January meeting.
6. **Adjourn** ~ 7:09 p.m.

Next meeting is scheduled for January 9, 2020 at 6:00 p.m. To approve Budget Submission

In lieu of December meeting Nancy and Andrea will set a date for Committee Members to gather at Victoria Station for coffee & treats.

Respectfully Submitted by Jean Rocheleau, Treasurer