

Board of Finance Ad Hoc Planning Subcommittee Minutes

Tuesday, May 30, 2023

Woodstock Town Hall, Room A

Minutes

1. **Call to Order:** Michele Woz called the meeting to order at 6:01 pm

Members Present: Michele Woz
David Fortin
Sonia Greene
Kate McDonald
Charlene Cutler

Absent: Hans Frankhouser

Others Present: Michael Dougherty, 2 members of the public

2. **Fill Positions:**

- a. David Fortin made a ***Motion** to appoint Michele Woz chairperson of the subcommittee. ***Seconded** by Charlene Cutler. ***Motion** passed unanimously.
- b. Michele Woz made a ***Motion** to appoint David Fortin vice chairperson of the subcommittee. ***Seconded** by Sonia Greene. ***Motion** passed unanimously.
- c. Charlene Cutler made a ***Motion** to appoint Sonia Greene recording secretary of the subcommittee. ***Seconded** by Kate McDonald. ***Motion** passed unanimously.

3. **New Business:**

- a. Mission Statement & Official Name of Subcommittee:
 - i. The mission statement and official name were discussed. The initial objective of the subcommittee was discussed. The draft mission of the subcommittee is:

To assist the Boards of Selectmen, Finance and Education in meeting the future needs of the Town of Woodstock and its residents by gathering data, information and ideas and preparing a comprehensive report on the following topics: (1) the future funding needs of the town; (2) special taxing jurisdictions; (3) available tax relief programs; (4) potential revenue expansion, including tax base expansion through economic development, charging admissions fees, and identifying areas of the town and education budgets that may become self-sustaining; (5) grant funding; and (6) explore regional and town-to-town partnerships.

- ii. Potential names for the subcommittee were discussed. The item will be revisited at the next meeting.

b. Set Meeting Dates and Times:

The following meeting dates and times were set:

Wednesday, June 15th at 5:30 p.m.

Wednesday, July 12th at 6:00 p.m.

Wednesday, August 9th at 6:00 p.m.

Other dates and times to be determined.

c. Establish List of Topics to Discuss:

The subcommittee decided to discuss special taxing jurisdictions and available tax relief programs first, then begin exploring areas of the budgets that have the ability to become self-sustaining. Further topics to be determined as the subcommittee work progresses.

d. Discuss whether to add Members at Large to subcommittee

The subcommittee will invite key stakeholders to meetings as necessary

4. Public Comment:

Members of the public clarified the purpose of the subcommittee.

5. Other from the Subcommittee:

None

6. Correspondence and Announcements:

None

7. Adjourn:

Kate McDonald made a ***Motion** to adjourn. ***Seconded** by Charlene Cutler. ***Motion** passed unanimously.