

Woodstock Board of Finance Minutes

Thursday, January 26, 2023

7:00 pm

Town Hall Room 1

Special Meeting

1. **Call to order:** Chairman Michael Dougherty called meeting to order at 7:00 pm

2. **Roll Call**

- a. **Members Present:** Michael Dougherty (Chairman)
Michael Bernardi
David Fortin
Fred Chmura
Michele Woz
Jeffery Kelleher
Asa Scranton, Alternate
Julie Marcotte
- b. **Members Absent:** Philip Parizeau, Alternate
- c. **Others Present:** First Selectman Jay Swan, Glen Lessig
- d. **Noted for the Record:** Quorum

3. **Seat Alternate if Necessary:**

- a. No alternate needed.

4. **Discuss and Approve Board of Selectmen ARPA Obligations**

- a. Michael Dougherty shared that the Board of Selectmen obligated several ARPA projects at their meeting on January 19, 2023. Two of these items are time sensitive and need immediate Board of Finance approval in order to secure quote price and delivery. Both items are on state bid list and have commitment deadlines of January 31st or they will give contract to person on the waiting list.
 - i. The Highway Department needs a new town dump truck. The quote given has an order deadline of January 31st to guarantee price and delivery. The Highway foreman has requested a total amount not to exceed \$250,000 and delivery could be as soon as 3rd quarter of this year. This dump truck is currently listed on the 5-year capital plan.
 - ii. The Muddy Brook Fire Department needs to replace the existing 1986 Tanker Cab and Chassy. They are requesting \$275,000 of the total purchase price from ARPA and rest will come from WPCA financing. This quote also requires an immediate order to secure price and delivery.
- b. Dave Fortin asked what happens when the new tanker truck is introduced to the department.
 - i. Michael Dougherty noted that the current tanker truck will be sold and proceeds will go back to Muddy Brook Fire Department
 - ii. Jay Swan noted highway truck being replaced will go to auction as well
- c. Dave Fortin asked if these items went out to bid according to town policy.
 - i. Michael Dougherty stated that both will be purchased via the discounted state bid process that is exempt from normal bid process.
- d. Dave Fortin made a ***Motion** to approve the Board of Selectmen appropriations for the 2024 dump truck not to exceed \$250,000 and for the cab and chassis for the replacement Muddy Brook Fire Department Tanker in the exact amount of \$275,000. ***Seconded** by Michael Bernardi. ***The motion passed unanimously.**

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5. Adjournment

- a. Jeffery Kelleher made a ***Motion to Adjourn. *Seconded** by Michele Woz. ***The Motion Passed Unanimously.** Meeting Adjourned at 7:14 pm.

Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the Board of Finance. Please refer to next month's meeting for approval/amendments.