

**Town of Woodstock  
Board of Selectmen  
Regular Meeting  
Thursday, March 4, 2021 – 4:00PM**

**In accordance with Governor Lamont's Executive Order and social distancing guidelines recommended by the CDC, members of the Board of Selectmen participated in the meeting via ZOOM online.**

**MINUTES**

**PRESENT:** John Swan, Gregory Kline and Chandler Paquette.

**OTHERS PRESENT:** Diane Miller, Charlene Cutler, Alan Barker, Patrick Mule, Leila Philip, Karen Olah, Jeffrey Gordon, Richard Roberts, Duncan Forsythe and Karen Fitzpatrick

**1. Call to Order:** First Selectmen Jay Swan called the meeting to order at 4:00pm.

**2. Approve the Minutes of the February 18, 2021 Regular Board of Selectmen's Meeting, subject to the following clarifications:**

Mr. Swan stated that under item 5, the Board of Assessment Appeals term that John Davis was appointed to is for the period of February 18, 2021 through **November 16, 2021**, not December 31, 2023.

Under item 5B. Consider the Appointment to the New Position Mr. Swan misspoke when he said that the Treasurer would be reporting to the Finance Director. In fact the **Treasurer and the Finance Director would be working together.**

Under Citizens Comments, in the fifth paragraph when Ms. Cutler was discussing the opening of the bids at the December 17th meeting it should be the December 17, **2020** meeting, not December 17, 2021.

Also, under Citizens Comments, in the sixth paragraph Mr. Swan wanted to add that the Board of Assessment Appeals could meet in **Room 1** to review their packets.

Selectmen Chandler Paquette made a motion to accept the minutes as amended by Mr. Swan. **Motion passes unanimously.**

**3. Accept the Minutes of the February 22, 2021 Special Board of Selectmen's Meeting:** Mr. Paquette made a motion to accept the Minutes of the February 22, 2021 Special Board of Selectmen's Meeting as presented. **Motion passed unanimously.**

Mr. Swan made a motion to move Agenda 6 to the next topic on the agenda. **Motion passed unanimously.**

**6. Consider the Appointment of Patrick Mule as an Alternate Member of the Historic District Commission for the Term of March 4, 2021 through December 31, 2022:** Mr. Mule and Ms. Olah both were under the impression that they were to be appointed Full Members of the Historic District Commission.

Mr. Paquette made a motion to table the appointments under Agenda Items 6 and 7 until this matter could be clarified. **Motion passed unanimously.**

**4. Accept the Resignation of Earl Manz as an Alternate Member of the Historic District Commission and Consider the Appointment as a Full Member for the Term March 4, 2021 through December 31, 2024:** Mr. Kline moved to accept the resignation of Earl Manz as an Alternate Member of the Historic District and to appoint Mr. Manz as a Full Member of the Historic District Commission. **Motion passed unanimously.**

Mr. Mule returned to the Zoom meeting and stated that he had just spoken to Gail White Usher, the chair of the Historic District Commission. The agenda is correct. Ms. White Usher explained to him that he and Ms. Olah were to be appointed as Alternate Members of the Historic District Commission at this meeting. The Historic District Commission is expecting two Full Members of the Commission to resign in the upcoming months. When this happens Mr. Mule and Ms. Olah will be up for appointment as Full-Members.

Mr. Paquette made a motion to take items 5 and 6 off the table. **Motion passed unanimously.**

**5. Consider the Appointment of Karen Olah as an Alternate Member of the Historic District Commission for the Term of March 4, 2021 through December 31, 2023:** Mr. Kline made a motion to approve the Appointment of Karen Olah as an Alternate Member of the Historic District Commission for the Term of March 4, 2021 through December 31, 2023. **Motion passed unanimously.**

As Ms. Olah has departed from the Meeting the Selectmen's Office will notify Ms. Olah of her appointment.

**6. Consider the Appointment of Patrick Mule as an Alternate Member of the Historic District Commission for the Term of March 4, 2021 through December 31, 2022:** Mr. Kline made a motion to approve the Appointment of Patrick Mule as an Alternate Member of the Historic District Commission for the Term of March 4, 2021 through December 31, 2022. **Motion passed unanimously.**

**7. Consider the Appointment of Leila Philip as a Full Member of the Historic Properties Commission for the Term of March 4, 2021 through December 31, 2022:** Mr. Kline made a motion to appoint Leila Philip as a Full Member of the Historic Properties Commission for the Term of March 4, 2021 through December 31, 2022. **Motion passed unanimously.**

**8. Ratification of Acceptance of Bids for Public Works Department Auction Items:** Mr. Swan reminded the Board about the concerns that Charlene Perkins Cutler brought up at the February 18<sup>th</sup> meeting regarding the awarding of bids of highway equipment at the December 17,

2020 Meeting. At the December 17<sup>th</sup> meeting Mr. Paquette recused himself from voting on this due to having submitted bids for the equipment. Mr. Kline signed onto the meeting after this agenda item was voted on. As a result, Mr. Swan was the only Board member available to vote and the bids were awarded to Mr. Paquette. After the concerns brought forward by Ms. Perkins at the February 18<sup>th</sup> meeting the Town Attorney was consulted on this issue. Mr. Roberts stated that because there was no quorum of the Board at the time the Board voted on this agenda item the vote should have been tabled. With all Board members present at this meeting the bids will be awarded at this time. Mr. Swan further went on to explain that the only bids received on these pieces of equipment was from Mr. Paquette.

Mr. Paquette recused himself from voting.

Mr. Kline made a motion to accept the bid of \$1801.00 from Chandler Paquette for a 2003 Sterling 17500 Dump Truck contingent on paperwork stating that the truck can be registered in the State of Connecticut. **Approved:** Jay Swan and Gregory Kline. **Opposed:** None. **Abstentions:** Chandler Paquette. **Motion passed.**

Mr. Kline made a motion to accept the bid of \$250.00 from Chandler Paquette for a 1968 18-foot equipment trailer contingent on paperwork that it can be registered in the State of Connecticut. **Approved:** Jay Swan and Gregory Kline. **Opposed:** None. **Abstentions:** Chandler Paquette. **Motion passed.**

**9. Tax Rebates:** Mr. Paquette made a motion to approve the tax rebates as presented in the agenda. **Motion passed unanimously.**

**10. Correspondence and Announcements:** A COVID-19 clinic was held at the Woodstock Middle School that the Town employees were able to join. Mr. Swan thanked Office Manager Crystal Adams for the hard work on arranging this for the Town employees.

Mr. Swan stated that NBC 30 television station out of Hartford was there reporting on the event.

The monthly report from Troop D was received.

Correspondence from the Historic District was received asking the Board of Selectmen to remove Kent Weaver as an active member of the Commission. The Board thanked Mr. Weaver for his volunteer commitment to the Commission and a letter thanking him will be sent on behalf of the Board.

The Annual Report from the Northeast District Department of Health was received.

**11. Public Comment:** None.

**12. Other from Committee:** Mr. Kline informed the Board that Frontier is making head way removing telephone wires from the old poles onto the new poles and removing the old poles on County Road. He will ask the Highway Foreman if the Town is in need of old poles.

Mr. Swan stated that TEEG and the Agent for the Elderly Su Connor are helping citizens register for the COVID-19 shot through the VAMS website.

Mr. Kline made a motion to rescind the appointment of Karen Fitzpatrick as the Finance Director, and to post the job for the Finance Director position both internally and externally.

After some discussion Mr. Paquette called the question.

**Motion failed.**

**13. Adjournment:** Chandler Paquette made a motion to adjourn at 4:48pm. **Motion passed unanimously.**

Respectfully submitted,  
Christine G. French  
Recording Clerk

To see a video of this meeting click on the following link: <https://youtu.be/c1jh7XcsnT0>