

Woodstock Board of Selectmen Minutes

Thursday, November 18, 2021
7:00 PM – Virtual Via Zoom
Regular Meeting & ARPA Update

The recording for this meeting can be viewed at: <https://youtu.be/d3-Pl36x36A>

1. **Call to order:** First Selectman Jay Swan called meeting to order at 7:00 pm and welcomed new BOS member Charlene Perkins Cutler.
 - a. **Present:** First Selectman Jay Swan, Selectman Chandler Paquette, Selectwoman Charlene Perkins Cutler
 - b. **Others Present:** Finance Director Karen Fitzpatrick, HR Manager Crystal Adams, Board of Finance Chair Michael Dougherty, Recording Secretary Amy Monahan
 - c. **ZOOM attendees:** members of the public including Diane Miller and Dawn Adiletta

2. Approval of Minutes of November 4, 2021 Regular Board of Selectmen Meeting

Chandler Paquette made a * **Motion** to approve the Minutes from of November 4, 2021 regular Board of Selectmen Meeting as presented. * **Seconded** by Charlene Perkins Cutler as written. ***Motion Passed Unanimously.**

3. American Rescue Plan Update

- a. Finance Director Karen Fitzpatrick shared the following ARPA information
 - i. Newest suggestions received for use of ARPA funds include
 1. Woodstock YMCA Camp Scholarships
 2. Upgrades Tennis Courts at Middle School
 3. Solar Panel Canopies for Parking Lots
 4. Lower Mill Rate
 5. Install sidewalk that connects all schools and playing fields with extensions to Xtra Mart and Sweet Evalina's
 6. Allocate funds to help eligible businesses
 7. The Town of Woodstock presents the idea of updating Broadband Infrastructure that is currently outdated and is currently collecting quotes for fiber optic updates.
 - ii. Finance Director, Karen Fitzpatrick shared that the current revenue loss amount for the town is \$1,759,053.83. This amount is calculated by auditors and subject to change in the remaining three additional calculations during the ARPA process. This amount has slightly different spending parameters and will be the first funds spent for priority items within the next Fiscal Year. The second calculation is scheduled for December and the adjusted number is expected by the end of January of 2022.

4. 2022 Calendar Year BOS Meeting Schedule

- a. First Selectman Jay Swan presented the proposed 2022 calendar to the Board of Selectmen.
 - i. Chandler Paquette made a ***Motion** to approve the 2022 Board of Selectmen meeting schedule as presented.
 1. Charlene Perkins Cutler asked if the option of changing meeting day from Thursdays be reviewed due to the amount of town boards and committees that currently meet on

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Thursdays. Discussion lead to the Board of Selectmen to determine that further research into the town schedule was needed before a decision is made.

The Board of Selectmen agreed to ***Table** Approval of 2022 Calendar Year BOS Meeting Schedule until the next meeting on December 2, 2021 at 4 pm to allow time to research the meeting schedule and explore alternative options.

5. Tabled Tax Rebates from November 4th Meeting

- a. The following rebates were presented at the November 4th Regular Meeting- 1) \$95.88 to Laura Phyfe (Move out of town March 2020)-2) \$58.58 to Ally Financial (for car sold in Aug 2021)- 3) \$521.12 to Mark Leonard (wrong tax bill paid). Tax rebate to Ally Financial was questioned by Greg Kline as written due to date listed (2021) falling outside of refundable tax period and the tax rebates were tabled by the board for clarification at this meeting.
 - i. First Selectman, Jay Swan reported to the Board of Selectmen that the data presented on November 4, 2021 has been reviewed and was found to be correct.

Charlene Perkins Cutler made a *** Motion** to approve the Tax Rebates presented at the November 4th regular Board of Selectmen Meeting. *** Seconded** by Chandler Paquette. ***Motion Passed Unanimously.**

6. Tax Rebates

- a. First Selectman Jay Swan presented 16 new tax rebates
 - i. Annelle J. Syriac in the amount of \$80.69 (vehicle sold in October 2020)
 - ii. Heidi Devine in the amounts of \$701.80 (taxes already paid by bank)
 - iii. Toyota Lease Trust: \$439.49 (Leased vehicle sold in Dec. 2020), and \$540.35 (Leased Vehicle sold in Sep. 2020) and \$305.93 (Leased vehicle sold in Apr. 2021), and \$50.59 (Leased vehicle sold in July. 2021), and \$377.43 (Leased vehicle sold in Jan. 2021), \$158.00 (Leased vehicle sold in Jan. 2021), and \$337.77 (Leased vehicle sold in Feb. 2021), and \$531.27 (Leased vehicle sold in Oct. 2021) and \$321.61 (Sold in Nov. 2020) and \$501.59 (Sold in Sep. 2020) and \$415.71 (Sold Nov. 2020)
 - iv. Matthew and Megan Dieringer in the amount of \$275.63 (moved per Assessor)
 - v. VCFS AUTO LEASING CO in the amount of \$199.89 (Sold May 2021)
 - vi. Hyundai Lease Tilting Trust in the amount of \$25.63 (Sold Aug.2021)

Chandler Paquette made a *** Motion** to approve the Tax Rebates as presented. *** Seconded** by Charlene Perkins Cutler. ***Motion Passed Unanimously.**

7. Consider Reappointments to Various Boards and Commissions for the Term November 16, 2021 through November 21, 2023

- a. First Selectman Jay Swan presented the following appointments to the Board of Selectmen for consideration:

Agent for the Elderly	Sue Connor
Arboretum Committee	Philippa Paquette Sara Dziedzic Jessica White
Beautification Committee	Crystal Adams Kiona Carpenter Diane Converse

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	Glenn Converse Karen Fitzpatrick Patricia Papini
Charter Communications	Nancy M. Gale
Constable	Seth Spalding James Bellerose Roy Bradrick Dennis Hebert Stewart Morse J Swan Janet Szpyrka
Flood & Erosion Control	J Swan Charlene Cutler Chandler Paquette Lee Wesler Mark Parker
Open Space Land Acquisition	Dawn Adiletta Crystal Adams Syd Blodgett George French Roger Gale Amy Monahan Stewart Morse Chandler Paquette Charlene Cutler- Member at large
Quasset School Advisory	Myra Pratte <i>BOE Representative will be announced in December</i> Charlene Cutler-BOS Representative Michael Bernardi-BOF Representative Irene Wheeler Greg Kline- Member at large
Recreation Commission	Erin Lucas Sarah Bentley Marie Chamberlin Amy Monahan
Tree Warden	William Rathbone
Veterans Advisory Committee	Glenn Boies Everett Shepard Russell Dowd Todd Smith

Charlene Perkins Cutler made a ***Motion** to approve the Reappointments to Various Boards and Commissions for the Term November 16, 2021 through November 21, 2021 as presented. ***Seconded** by Chandler Paquette. ***Motion Passed Unanimously.**

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8. Correspondence and Announcements

- a. Town of Woodstock has partnered with the Town of Pomfret to host a Household Hazardous Waste Collection Day. Hazardous Waste can be brought to the Pomfret Community School this Saturday, November 20, 2021 between 9am and 1pm for disposal.
- b. The Northeast District Department of Health has increased rate from \$5.75 to \$7.00 per capita for services provided to the Town of Woodstock.
- c. Community Kitchens sent a thank you letter to the Town of Woodstock for their continuing support.
- d. TEEG Mobile Market Dates for the Woodstock Town Hall are Tuesday, December 7, 2021 from 10:30 to 11:30 am and Thursday, December 16, 2021 from 1-2 pm.
- e. COVID Update- Woodstock is currently ORANGE. This data is based on the average daily rate of COVID-19 cases among people living in community settings per 100,000 population by town.
- f. The State Police report the following in Woodstock for the month of September 2021
 - i. 124 Service Calls
 - ii. 12 Accidents
 - iii. 8 Investigations
 - iv. 1 Larceny
 - v. 2 Burglary
 - vi. 101 non-reported matters
 - vii. No DUI's
 - viii. 1 Traffic Citations
 - ix. 1 Written Warnings
- g. Due to the last census, Eastern CT has lost a seat in the State House of Representatives. Kurt Vail, the representative from 52nd district currently including Stafford and Somers, will now pick up Union and part of Woodstock. Woodstock is divided with Route 197 and South of Route 197 will remain with Pat Boyd in the 50th district. This will affect the Town of Woodstock at the polls as you will be given a ballot based on your street address. The Town Hall will now be dealing with 2 representatives for the Town of Woodstock. This change will take place for the November 2022 election and become effective for the January 2023 Legislative Session.

9. Public Comment

- a. None

10. Adjournment

- a. Charlene Perkins Cutler made a **Motion** to adjourn. **Seconded** by Chandler Paquette. **The motion passed unanimously.** The meeting adjourned at 7:35 pm.

Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the Board of Selectmen. Please refer to next month's meeting for approval/amendments.