

Woodstock Board of Selectmen Minutes

Thursday, March 17, 2022

7:00 pm

Virtual Via Zoom

Regular Meeting

A recording of this meeting can be viewed at: <https://youtu.be/pfF9KTS92N8>

1. Call to order: First Selectman Jay Swan called meeting to order at 7:02 pm.

- a. **Present:** First Selectman Jay Swan, Selectman Chandler Paquette, Selectwoman Charlene Perkins Cutler (via ZOOM).
- b. **Others Present:** Finance Director Karen Fitzpatrick, PZ Chair Jeffery Gordon, Diane Miller, Dawn Adiletta, Megan Bard Morse, Linda Auger, Crystal Adams, Recording Secretary Amy Monahan

2. Approval of Minutes

- a. March 3, 2022 Board of Selectmen's Meeting
 - i. Jay Swan noted two corrections in the posted minutes
 - 1. Item 3.c should have the date of March 16, 2022 for the Town Meeting in the motion (not January 18, 2022)
 - 2. Item 6.i should read "State Representative Pat Boyd"
 - ii. Charlene Perkins Cutler made a * **Motion** to approve the Minutes from of March 3, 2022 Regular Board of Selectmen Meeting as presented with the above mentioned amendments.
***Seconded** by Chandler Paquette. ***Motion Passed Unanimously.**

3. Discussion of proposed updates to the Land Use Fee Ordinance

- a. The Planning & Zoning Commission provided the proposed updates to the Land Use Fee Ordinance to the Board of Selectmen for review. The Board of Selectmen had no concerns with the updates proposed.
 - i. Chandler Paquette thanked the Planning & Zoning Commission for the time spent to update Land Use Fees and is pleased with the updates.
 - ii. First Selectman Jay Swan inquired with Jeffery Gordon about how Woodstock Fees compare with other local towns. PZ Chair Jeffery Gordon stated that after multiple reviews, the Town of Woodstock is not out of line with other local towns and that the commission will continue to monitor and review fees regularly.

4. American Rescue Plan Update

- a. Director of Finance Karen Fitzpatrick gave a review of the ARPA process to date
 - i. The Board of Finance is expected to approve funding of \$1,080,000 for approved ARPA projects at the March 22, 2022 Meeting.

Woodstock Board of Selectmen Minutes

- ii. There have been no new requests for ARPA funds submitted. Linda Auger, owner of Taylor Brook Winery and Brewery inquired about the process for individual businesses to apply for ARPA funding. Linda had previously submitted a request for consideration of setting aside a percentage of ARPA funding specific for businesses adversely affected by COVID in the Town of Woodstock. This request was made on behalf of herself and the Woodstock Business Association to ensure that funds would be available for businesses if needed.
 - 1. Karen Fitzpatrick explained that the Town of Woodstock does not have a formal application for businesses to request ARPA funding at this time. Any business that would like to request ARPA funding should submit a proposal to the Town of Woodstock for review and consideration.
- iii. Updates to the procedures and requirements of the American Rescue Plan Act continue to be sent to municipalities from the Federal Government. Many town employees continue to attend webinars and trainings about ARPA and the Town of Woodstock will continue to update residents as information is available.

5. Termination of Tennis Agreement with Woodstock Academy

- a. First Selectman Jay Swan explained that there was an agreement signed by Mike Alberts on behalf of the Town of Woodstock and Brad Favreau on behalf of the Woodstock Academy that allowed the Academy to use the Woodstock Middle School Tennis Courts. The Town of Woodstock has closed the Woodstock Middle School Courts because of safety issues. There is a letter going to the Headmaster of Woodstock Academy terminating the previous agreement.
- b. There are people in town looking to access tennis courts as Bentley Courts are not open to the public. The Town of Woodstock is working on repairs to the Woodstock Middle School Courts and hopes to have them open to the public by August of this year. The Town of Woodstock is also looking into lining the court in order to play pickle ball on the courts as well.
- c. Chandler Paquette made a ***Motion** to agree with the termination of Tennis Agreement and move forward with plans of development for the Town of Woodstock Tennis Courts. ***Seconded** by Charlene Perkins Cutler. ***The motion passed unanimously.**

6. Tax Rebates

- a. First Selectman Jay Swan presented 3 new tax rebates
 - i. Nicholas Defeo in the amount of \$203.70 for a vehicle sold in November 2020
 - ii. Town of Woodstock General Fund in the amount of \$3.40 for an unclaimed refund over 3 years
 - iii. VW Credit Leasing in the amount of \$68.72 for a vehicle sold in July of 2021
 - 1. Charlene Perkins Cutler made a ***Motion** to accept tax rebates as presented. ***Seconded** by Chandler Paquette. ***Tax Rebates Passed Unanimously.**

7. Correspondence and Announcements

- a. A letter was received from a Woodstock Resident thanking Paul Feige for his service and assistance as Building Official.
- b. The State Police report the following in Woodstock for the month of February 2022
 - i. 6 Accidents
 - ii. 7 Investigations
 - iii. 0 Larceny
 - iv. 2 Burglary

Woodstock Board of Selectmen Minutes

- v. 86 non-reported matters
- vi. 0 DUI
- vii. 2 Traffic Citations
- viii. 1 Written Warnings
- c. There is Freedom of Information Act Workshop in Thompson on Tuesday March 22, 2022 at 6pm if interested.
- d. The Board of Selectmen have been invited to an Eagle Scout Court of Honor on Sunday, May 1, 2022 for Oliver B. Driscoll and Oliver D. Pendleton. This is sponsored by Troop 27 at Roseland Park.
- e. Woodstock Recreation is holding a Senior Open House meeting on Wednesday, March 23, 2022 at 1 pm to see what Woodstock Seniors are interested in having for programming.
- f. Woodstock Recreation and Woodstock Conservation are hosting a Woodstock Town Wide Clean up on April 10, 2022.
- g. The Memorial Day Road race is back for 2022 with a new “on the road again” logo. Also returning is the Memorial Day Parade on Monday, May 30, 2022.
- h. Leah Schad, Probate Court Judge, will be holding an informational outreach session at the Town Hall on May 18, 2022. More information coming soon.

8. Public Comments

- a. Charlene Perkins Cutler asked if the Board of Selectmen had received the letter from Reverend James Harrison about markers that had disappeared. She feels there is confusion about where the resources were sent and what the exact concern was with the markers in question. Charlene Perkins Cutler offered her services in researching this issue.
- b. Diane Miller has a concern with the safety on 169 in the school zone. The crosswalks were never repainted when the road was repaved in the fall and many students cross that road daily. She has reached out to Pat Boyd and he is looking into the situation as well. Jay Swan stated that there should be a stanchion in the center line at each crosswalk location and that he would follow up with this concern.

9. Adjournment

- a. Chandler Paquette made a ***Motion** to adjourn. ***Seconded** by Charlene Perkins Cutler. ***The motion passed unanimously**. The meeting adjourned at 7:56 pm.

Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the Board of Selectmen. Please refer to next month’s meeting for approval/amendments.