

Woodstock Board of Selectmen Minutes

Thursday, June 2, 2022
4:00 pm
Woodstock Town Hall Room A
Regular Meeting

1. Call to order: First Selectman Jay Swan called meeting to order at 4:00 pm.

- a. **Present:** First Selectman Jay Swan, Selectman Chandler Paquette, Selectwoman Charlene Perkins Cutler
- b. **Others Present:** Director of Finance Karen Fitzpatrick, Highway Department Foreman John Navarro, Dawn Adiletta, Diane Miller, Ray & Pam Morgan, Rick Harless, Martha Beckwith, members of the public and Recording Secretary Amy Monahan

2. Approval of Minutes of October 21, 2021 Board of Selectmen Meeting

- a. May 18, 2022 Special Meeting (3:30 pm)
- b. May 18, 2022 Special Meeting (4:30 pm)
- c. May 19, 2022 Regular Meeting
 - i. Item 1.b- John Grady should be recorded as Jonathan Grady
 - ii. Item 6.b- The second sentence contained a grammatical error and should read "He wanted to address the comments made about communication at the budget meeting and voiced his concern to try to get the most communication possible going forward." – changing "voice" to "voiced."
 - iii. Item 6.d- Tertiary needs to be changed to Tercentenary and the sentence should read "Charlene Perkins Cutler shared information to follow up on the missing tercentenary marker concern."
- d. May 25, 2022 Special Meeting

Chandler Paquette made a ***Motion** to approve the above listed Board of Selectmen Minutes as amended. ***Seconded** by Charlene Perkins Cutler. ***The Motion passed unanimously.**

3. ARPA Update

- a. Karen updated on the following Phase 1 ARPA spending- 12 Scott breathing apparatus devices for the fire departments have been purchased and paid for, arboretum tree removal work has taken place, the town hall HVAC units replacement is complete except for 2 (which will be replaced after the restroom repairs), Lebanon Hill project started today, Muddy Brook is currently working on equipment orders, dive team materials are on order, the SUV has been purchased and will arrive in August. To date, \$178,467 has been spent from the phase 1 funds.
- b. Phase 2 proposals and suggestions are on the website. Many residents have requested assisting the Woodstock Schools with projects including field and building updates. Karen discussed a grant that CT is issuing for school HVAC and how that grant can be used for the requested school assistance. Town officials and school officials are working together to help with fields updates and repairs. The estimate for all field repairs is \$500,000.
 - i. Martha Beckwith asked about oversight of funding distribution. Karen explained that funds are not given out to outside organizations. The funds are used to purchase or contract services. Karen shared that she is still looking into the process for funds that could be used at Roseland Park. Karen also explained that the funds need to be approved by BOS and BOF.

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- ii. Rick Harless asked about cost sharing. Karen explained that Roseland is a special consideration and must follow Federal Guidelines. Rick also asked about changes of the BOS and how that would affect decisions. Any decisions made will stand and as contracted.

4. Consider the Qualifying Farms Tax Abatement for Echo Farm

- a. The proposed abatement would take place as a July 1, 2023 tax year addition to tax roll. All application documents are complete and required information is included.
 - i. Charlene Perkins Cutler made a ***Motion** to approve the presented tax abatement for Echo Farm. ***Seconded** by Chandler Paquette. ***The motion passed unanimously.**

5. Open Bids for Aggregate, Catch Basin Cleaning, Equipment Rental, and Guardrail Installation for Fiscal Year 2022-2023

- a. Chandler mentioned that in the past the BOS has accepted all bids for aggregate and equipment rental leaving the decision to John Navarro to choose best options at time of project.
- b. Aggregate-3 proposals submitted from Rawson, French River and John S Lane
- c. Guardrail- 1 proposal from Guide Rite LLC
- d. Catch Basins- 3 proposals from Truax Corp, American Pipe & Catch Basin Cleaning and Environmental Services Inc
- e. Equipment Rental- 7 proposals from Pinecroft Paving & Landscaping LLC, Lindon Tree Service, SAS Construction, Gorman Group LLC, Pioppi Construction, Stately Tree Service LLC, Garrity Asphalt Reclaiming LLC
- f. Chandler Paquette made a ***Motion** to accept the catch basin bid from Truax Corp, the guardrail bid from Guide Rite LLC and all submitted bids for aggregate and equipment rental for consideration by project. ***Seconded** by Charlene Perkins Cutler. ***The motion passed unanimously.**

6. Correspondence and Announcements

- a. The State Police report the following in Woodstock for the month of April 2022
 - i. 6 Accidents
 - ii. 9 Investigations
 - iii. 0 Larceny
 - iv. 2 Burglary
 - v. 72 non-reported matters
 - vi. 0 DUI
 - vii. 1 Traffic Citations
 - viii. 2 Written Warnings
- b. The budget referendum will be held on Tuesday, June 7, 2022 at the town hall from Noon to 8 pm.
- c. Town Beach is open for Memorial Day Weekend. Rules and Regulations can be found on the Town of Woodstock Recreation page- <https://www.woodstockct.gov/recreation-department/pages/town-beach>

7. Public Comments

- a. Martha Beckwith thanked the town for the Memorial Day events.
- b. Nelson Douglas is a trustee at Roseland Park and voiced his desire for the Town of Woodstock to assist Roseland Park with funding from ARPA.
- c. Charlene updated the board about the tercentenary marker. Dawn Adiletta had mentioned a cast plastic product that was showcased in a magazine and Charlene is working on information about the plastic option. There was also a discussion about the markers still in place being better secured to avoid being stolen in the future.

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8. Adjournment

- a. Chandler Paquette made a ***Motion** to adjourn. ***Seconded** by Charlene Perkins Cutler. ***The motion passed unanimously**. The meeting adjourned at 4:47 pm.

*Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the Board of Selectmen. Please refer to next month's meeting for approval/amendments.