

# Woodstock Board of Selectmen Minutes

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Thursday, July 21, 2022

7:00 pm

Town Hall, Room A

Regular Meeting

1. **Call to order:** First Selectman Jay Swan called meeting to order at 7:00 pm.
  - a. **Present:** First Selectman Jay Swan, Selectman Chandler Paquette, Selectwoman Charlene Perkins Cutler
  - b. **Others Present:** Board of Finance Chairman Michael Dougherty, Crystal Adams, Roger Gale, Ray Morgan & Pamela Minella, Jessica Weaver Boose, Recording Secretary Amy Monahan
2. **Approval of Minutes**
  - a. July 7, 2022 Board of Selectmen's Meeting
    - i. Chandler Paquette made a **\* Motion** to approve the Minutes from of July 7, 2022 Regular Board of Selectmen Meeting as presented. **\*Seconded** by Charlene Perkins Cutler. **\*Motion Passed Unanimously.**
3. **Annual Review of Blood Borne Pathogen Policy**
  - a. Jay Swan noted that the current plan has remained the same since 2013 with one change in 2021 that removed references to Crystal Pond Camp from the policy.
  - b. Chandler Paquette made a **\*Motion** to approve the Blood Borne Pathogen Policy as presented. **\*Seconded** by Charlene Perkins Cutler. **\*The motion passed unanimously.**
4. **Discuss Mutual Aid for Fire Marshals**
  - a. Jay discussed the mutual aid agreement made in 2019. Barney Seney recently contacted Jay Swan to ask if Woodstock is interested in joining mutual aid with the following towns- Putnam, Pomfret, Thompson & Woodstock. Our fire marshals have no problem the mutual aid plan presented as long as costs remain the same. Richard Baron and Jay Swan are in favor and the agreement document has been sent to the attorney for review. Chandler Paquette and Charlene Perkins Cutler are comfortable with the plan presented as well.
5. **Reappointments of the Following:**
  - a. Crystal Adams- Conservation Commission
  - b. John Cimochofski- Crystal Pond Park Commission
  - c. Brian Griffin- Crystal Pond Park Commission
  - d. Roger Gale- Water Pollution Control Authority
    - i. Charlene Perkins Cutler made a **\*Motion** to approve reappointments listed above. **\*Seconded** by Chandler Paquette. **\*The motion passed unanimously.**
6. **Town Hall Visitation/ Appointments/ Lobby**
  - a. Jay Swan shared that a poll was taken at the town hall concerning public access. The majority of employees prefer the doors to remain locked for different reasons. Jay Swan discussed options of appointments and unlocked but closed front doors. Charlene feels that keeping doors closed and unlocked is agreeable and that appointments are a good idea.

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- b. Charlene Perkins Cutler and Chandler Paquette noted that there are phone communication concerns with the voicemail system that need to be promptly addressed. Crystal Adams will work with the phone system company to correct noted concerns.
- c. Charlene Perkins Cutler stated that the Status Quo that we should be trying to achieve is the accessibility that was present before COVID. Chandler Paquette noted that the majority of public buildings are open and if you are a public servant, you should be accessible to the public.

## 7. Update on Highway Projects

- a. Lebanon Hill Road will be paved prior to August 15<sup>th</sup>. The town crews are currently working on multiple aprons around the Town of Woodstock as well as chip sealing, mowing and tree work.
- b. The projects at Peak Brook, Hopkins, Butts and County require \$2.5 million in bonds for the work. Town officials have met with the financial advisor to review financial institutions and decided to use Webster Bank for the bonding. The decision was based on percentage interest rates and there being no prepay penalty.

## 8. Correspondence and Announcements

- a. The State Police report the following in Woodstock for the month of June 2022
  - i. 8 Accidents
  - ii. 7 Investigations
  - iii. 0 Larceny
  - iv. 0 Burglary
  - v. 84 non-reported matters
  - vi. 0 DUI
  - vii. 5 Traffic Citations
  - viii. 1 Written Warning
- b. Town employee payroll information was revised due to the 53 pay periods in the upcoming year. The Board of Selectmen have reviewed the data and signed the document to be sent to the auditor.
- c. The Senexet Grange is holding Locally Grown Day 2022. There will be a hearty breakfast served at the Grange from 8-10 am for \$7 and the annual Grange Fair Exhibit will be open for viewing from 8 am to 2 pm. Vendors will be set up from 10 am to 2 pm at Chase Building Supply and there will be many free activities at different Woodstock farms throughout the day including cattle demonstration, farm tour, touch-a-tractor, open barn/meet the horses and more! A map and full event listing will be posted on the Senexet Grange Facebook page on August 1<sup>st</sup>.
- d. The Town of Woodstock has received 2 thank you letters from TEEG for the donation of 253 nonperishable items that had been collected at the town hall. The TEEG Mobile Market is at the Woodstock Town Hall on the first Tuesday from 10:30-11:30 and third Tuesday from 1:30-2:30 of each month.
- e. Woodstock Recreation Department is proud to announce the next free Twilight Summer Concert will be Dynamite Rhythm on Friday, July 29<sup>th</sup> at 7 pm on the lawn of Roseland Cottage and Latin Flavor Food Truck will be on site as well. A full listing of Recreation programs and online registration is available on the town website. <https://www.woodstockct.gov/recreation-department/pages/recreation-programs> Woodstock Merchandise is now available for purchase online. Please use the following link for purchasing- <https://www.cafepress.com/woodstockctshop>
- f. The next Veteran Stand Down will be held on September 23<sup>rd</sup> from 8 am to 2 pm in four regional locations. The closest Veteran Stand Down location to Woodstock will be Norwich, CT.
- g. NECCOG is updating its webpages and looking for photos of Woodstock that shows its uniqueness and charm to be used on the updated site.

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- h. Charlene Perkins Cutler updated that the tercentenary marker project is slowly moving closer to a solution. They are still trying to locate a specific material to best recreate the missing markers.

### 9. Public Comments

- a. Roger Gale encouraged the Board of Selectmen to consider supporting the WPCA with the upcoming ARPA Funds. He stated that the 30-year-old system needs many updates at this time.

### 10. Adjournment

- a. Charlene Perkins Cutler made a **\*Motion** to adjourn. **\*Seconded** by Jay Swan. **\*The motion passed.** The meeting adjourned at 7:35 pm.

Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the Board of Selectmen. Please refer to next month's meeting for approval/amendments.