

Woodstock Board of Selectmen Minutes

Thursday, September 15, 2022

7:00 pm

Town Hall, Room A

Regular Meeting

1. **Call to order:** First Selectman Jay Swan called meeting to order at 7:00 pm.
 - a. **Present:** First Selectman Jay Swan, Selectman Chandler Paquette, Selectwoman Charlene Perkins Cutler
 - b. **Others Present:** Ray Morgan & Pamela Minella, Diane Miller, Recording Secretary Amy Monahan
2. **Approval of Minutes**
 - a. September 1, 2022 Board of Selectmen's Meeting
 - i. Charlene Perkins Cutler wanted a discussion that the Selectmen had during the meeting to be noted in the minutes. Item 7.e should be added and read "The Selectmen had a conversation in which they exchanged views about how to best educate citizens on challenges facing the Town of Woodstock."
 - ii. Chandler Paquette made a * **Motion** to approve the Minutes from of September 1, 2022 Regular Board of Selectmen Meeting as amended. ***Seconded** by Charlene Perkins Cutler. ***Motion Passed Unanimously.**
3. **Tax Rebates**
 - a. Tax rebate to ACAR Leasing LTD in the amount of \$371.59 for a leased vehicle returned January 2022
 - b. Tax rebate to Sean Dutson in the amount of \$194.89 for a vehicle traded in March 2022
 - c. Tax rebate to Cynthia Cutillo in the amount of \$41.83 for a vehicle registered out of state in July 2022
 - d. Tax rebate to James Chelsey in the amount of \$208.85 for an overpayment
 - i. Charlene Perkins Cutler made a ***Motion** to accept tax rebates as presented above. ***Seconded** by Chandler Paquette. ***The motion passed unanimously.**
4. **ARPA Update**
 - a. Karen Fitzpatrick updated that the Lebanon Hill project will be completed by month end and most of Muddy Brooke safety equipment has been received. The remaining safety equipment for Muddy Brook should arrive in the near future.
 - b. Dave Elliot sent a report to Jay Swan that stated the current UTV needs tires that will cost \$800-1000 and battery replacement (possible starter needed). The 2007 unit will also need suspension work in the near future. Dave Elliot summarized use of the current machine and benefit of new UTV over refurbishment of current UTV. A new quote is needed before a final decision. Current fund balance available is \$28,562.00
 - i. Chandler clarified that the reason for tabling was to verify information. He has found that the information provided is valid and he feels that the current price range quoted is very reasonable.
 - ii. Chandler also questioned if any phase 1 projects could run over budget. Karen stated that she does not foresee overages at this time.
 - iii. The Board of Selectmen would like to approve an amount today because of meeting schedule of the BOF.
 - iv. Charlene Perkins Cutler made a ***Motion** to approve spending on the proposed UTV purchase up to the amount of \$20,000 depending on the updated quote. ***Seconded** by Chandler Paquette. ***The motion passed unanimously.**

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- c. Karen Fitzpatrick announced that the funding amount for the second installment of funding is being distributed in waves. The Town of Woodstock has only received the non-entitlement unit portion in the amount of \$399,000. The remaining balance of the ARPA allocation is considered county funds, and have not been distributed at this time as they are being distributed by the State instead of directly from the Federal Government. Karen would like a public update made about the funding and a statement that considerations for phase 2 will not take place until all funds have been received by the Town of Woodstock.

5. 2023 Transfer Station Updates

- a. Jay Swan shared the following proposed changes to the Transfer Station information presented on flyer (to be decided in November)-
 - i. No paper bags or trash to be dropped with leaves and brush
 - ii. Paint will be accepted on Tuesdays and Fridays only
 - 1. Chandler Paquette noted concern that there are people who cannot make the trip due to work on weekdays and one day should be available on the weekend.
 - iii. Rate changes will be decided to cover increasing costs to the town for removal services.
 - iv. Excessive loads of household waste may have additional costs
 - v. Non-Construction/demolition materials prices may need to be adjusted
 - vi. Language for used motor oil and antifreeze needs to be adjusted pertaining to the container procedure.

6. Approve Additional Applications for Qualifying Farms Tax Abatement

- a. Jay Swan shared that the additional applications received would add approximately \$2000 to the previous amount.
- b. Chandler made a ***Motion** to approve the additional Applications for Qualifying Farms Tax Abatement as presented. ***Seconded** by Charlene Perkins Cutler. ***The motion passed unanimously.**

7. Consider the Appointment of Cameron Chandler as a Burning Official, term 9/15/22 through 1/31/26

- a. Jay Swan shared that Cameron Chandler has met all the criteria needed for this position and has adequate training.
- b. Chandler Paquette made a ***Motion** to appoint Cameron Chandler as a Burning Official, term 9/15/22 through 1/31/26. ***Seconded** by Charlene Perkins Cutler. ***The motion passed unanimously.**

8. Consider the Appointment of Jessica Weaver Boose to the Economic Development Commission, term 9/15/22 through 12/31/23

- a. Charlene Perkins Cutler made a ***Motion** to appoint Jessica Weaver Boose to the Economic Development Commission, term 9/15/22 through 12/31/23. ***Seconded** by Chandler Paquette. ***The motion passed unanimously.**

9. Correspondence and Announcements

- a. The State Police report the following in Woodstock for the month of August 2022
 - i. 5 Accidents
 - ii. 9 Investigations
 - iii. 1 Larceny
 - iv. 0 Burglary
 - v. 75 non-reported matters
 - vi. 0 DUI

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- vii. 1 Traffic Citation
- viii. 4 Written Warning
- b. On Wednesday October 5th Woodstock's Agent for the Elderly and the Stop & Shop Pharmacy will host a Flu Shot Clinic for adults and seniors. This event will take place, 10 am to noon, in the lower level of the Woodstock Town Hall located at 415 Route 169. No appointment needed. Bring your insurance card. For more information, call Su Connor at (860) 974-1705
- c. TLGV Walktober guide is now available. Woodstock Events include tours of the Palmer Arboretum and History of The Hill. A full listing of Walktober events can be found in many local businesses or online at <https://thelastgreenvalley.org/walktober-2/>
- d. The Fire Marshall Mutual Aid Agreement was approved by the Town Attorney with the expansion of new additional towns included in the agreement.
- e. Absentee Ballot information is posted on the Town Website. Beginning now, you may download an absentee ballot application from the Connecticut Secretary of State website (<https://portal.ct.gov/SOTS/Election-Services/Voter-Information/Absentee-Voting>) and fill it out and mail in, use dropbox at town hall, or bring in person. The Town Clerk will be sending absentee ballots to those who pre-applied on October 7th via USPS and issuing in person beginning October 10th if you wish to come into town hall and get your Absentee Ballot
- f. Jay Swan announced sadly that Jim Stratos has passed away. He was instrumental in solar panel installation in Woodstock among other contributions.

10. Public Comments

- a. Ray Morgan commented that he finds public comment topics important for reference in the future.
- b. Diane Miller is grateful for information provided to her about the current Qualifying Farm Tax Abatement period from the Town of Woodstock as it has helped her to work with people in the town about the abatement process.
- c. Pam Minella asked if the Town of Woodstock sells electronics from the transfer station. She will get the contact information for the company that buys from her municipality of employment for Woodstock to reach out about purchasing options.

11. Adjournment

- a. Chandler Paquette made a ***Motion** to adjourn. ***Seconded** by Charlene Perkins Cutler. ***The motion passed.** The meeting adjourned at 8:06 pm.

Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the Board of Selectmen. Please refer to next month's meeting for approval/amendments.