

Woodstock Board of Selectmen Minutes

Thursday, January 19, 2023

6:00 pm

Special Meeting

Town Hall, Room A

1. **Call to order:** First Selectman Jay Swan called meeting to order at 6:00 pm.
 - a. **Present:** First Selectman Jay Swan, Selectman Chandler Paquette & Selectwoman Charlene Perkins Cutler (via phone)
 - b. **Others Present:** Finance Director Karen Fitzpatrick, Highway Department Foreman John Navarro, Fire Marshal Richard Baron, Board of Finance Chairman Michael Dougherty, Muddy Brook Fire Department Chief Jared Morse, Pam Minella, Ray Morgan, Jessica Weaver Boose, Glen Lessig, Megan Bard Morse, Recording Secretary Amy Monahan
2. **Approval of Minutes from January 12, 2023 Board of Selectmen's Special Meeting**
 - a. Chandler Paquette made a ***Motion** to approve the Minutes from of January 12, 2023 Board of Selectmen Special Meeting as presented. ***Seconded** by Charlene Perkins Cutler ***Motion Passed Unanimously.**
3. **Discussion and Commitment of ARPA Funds**
 - a. Karen Fitzpatrick reviewed ARPA proposal list.
 - i. The Board of Selectmen ***unanimously decided** that United Services is to be removed from ARPA project list and the CT Opioid Settlement funds in the (current) amount of \$17,501.97 will be obligated to United Services.
 - ii. The Board of Selectmen ***decided (with a vote of 2 to 1)** that TVCCA is to be removed from the ARPA project list as they are supported in current budget and received a generous increase last fiscal year.
 - iii. The Board of Selectmen ***unanimously decided** that TEEG is to be removed from the ARPA project list as it is already generously supported in the Town budget and with additional donations throughout the year.
 - iv. WPCA is currently working with Karen Fitzpatrick to start the bid process to gain accurate cost for this project. The Board of Selectmen ***unanimously agree** to support the WPCA.
 - v. John Navarro has a \$242,369.21 quote for a new Freightliner dump truck needed to replace a 2005 truck in the fleet. He has to commit to purchase by the end of January to guarantee the current quote price and delivery in 3rd quarter of this year. Due to time constraints and additional costs without delivery guarantee, the Board of Selectmen ***unanimously decided** to approve this item.
 - vi. The Board of Selectmen ***unanimously decided** that the Roseland Park proposal, as presented, needs to be removed from the ARPA project list. The costs of WPCA and Public Safety needs will not leave remaining funds for spending on additional projects of this scope.
 1. Jay Swan would like to keep options to assist in the road portion of the Roseland Park proposal on list to be considered if any funds remain after public safety projects are completed.
 - vii. The Muddy Brook Tanker replacement is vital to operations because the Town of Woodstock has no municipal water available. This tanker is also linked to a regional tanker taskforce. The amount required from the Town of Woodstock for financial assistance to replace this tanker is \$275,000. This amount will allow Muddy Brooke to best meet funding needs in purchasing

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the replacement tanker. If this truck is not ordered in the first quarter of this year, the delivery date will be pushed out for an additional year or more. The Board of Selectmen ***unanimously decided** to approve this item in the amount of \$275,000.

- viii. The Board of Selectmen ***unanimously decided** to reimburse the Recreation Department for software already purchased in order to allow for funds to be returned to the Recreation budget.
- ix. The Woodstock Public Schools Field Project is on hold at this time. John Navarro will work on a drainage plan for the fields and an additional meeting with Victor Toth, Janice Thurlow and John Navarro will be scheduled TBD to discuss field options. The Board of Selectmen ***unanimously decided** to remove the Tennis Courts Paving from the ARPA project list at this time.
- x. The Board of Selectman have already committed to the following ARPA projects that are currently in process-
 - 1. Upgrade to the Town Hall Fire Alarm System
 - 2. Upgrade to the Woodstock Elementary School PA System
- xi. The following proposed ARPA projects will be decided at a later date pending available funding and/or additional project information
 - 1. Emergency Management Control Boards
 - 2. Muddy Brook Fire Department Can-Am 6x6 ATV
 - 3. Town Hall ADA Compliant Automatic Doors
 - 4. Quasett School Repairs
 - 5. Upgrade to the Town Hall Phone System
- xii. Of the \$1,122,134.95 available ARPA funds, \$567,344 were approved by the Board of Selectmen to night for allocation to projects noted above. This leaves \$544,790.95 available for further allocation to projects. With the Woodstock EMS service continuing and the funds allocated for new ambulance purchase (including power stretchers for total of \$310,000), there will be an available unallocated \$234,790.95 remaining in ARPA funds.
 - 1. Chandler Paquette made a ***Motion** to approve ambulance funding at this point.
***Seconded** by Charlene Perkins Cutler. ***The Board of Selectmen unanimously agrees** to the purchase of the ambulance and stretcher as presented with ARPA funds.
- xiii. The Board of Finance will call a Special Meeting to authorize spending of allocated funds in order for approved projects to commit to contracts and go to bid.

4. Adjournment

- a. Chandler made a ***Motion** to adjourn. *** Seconded** by Charlene. ***The motion passed unanimously**. The meeting adjourned at 7:19 pm.

*Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the Board of Selectmen. Please refer to next month's meeting for approval/amendments.