

Woodstock Board of Selectmen Minutes

Wednesday, February 22, 2023

3:30 pm

Special Budget Meeting

Town Hall, Room A

1. **Call to order:** First Selectman Jay Swan called meeting to order at 3:30 pm.
 - a. **Present:** First Selectman Jay Swan, Selectman Chandler Paquette, Selectwoman Kate McDonald
 - b. **Others Present:** Finance Director Karen Fitzpatrick, Megan Bard Morse, Ray Morgan, Jessica Weaver Boose, Recording Secretary Amy Monahan
2. **Approve Town Clerk to Write Simplified Language Regarding Referendum Questions**
 - a. Jay Swan shared that a revised document with clarified language for referendum has been created and distributed to the board. This document has been approved by the Town Attorney and can be distributed prior to the election.
 - b. Chandler Paquette made ***Motion** to approve use of document with new language as presented for March 9, 2023 Referendum. ***Seconded** by Kate McDonald. ***The motion passed unanimously.**
 - i. Kate McDonald is concerned that people will not understand they can vote yes for both questions 1 and 2 on the ballot. All agree that the language is much clearer. It was suggested to add "please vote on each individual question listed".
3. **Formally Award Audit Bid to Mahoney Sabol**
 - a. Jay Swan note that a formal motion was not made to award audit bid to Mahoney Sabol.
 - b. Kate McDonald made ***Motion** to accept and award the audit bid to Mahoney Sabol. ***Seconded** by Chandler Paquette. ***The motion passed unanimously.**
4. **Review and Discuss FY 24 Budget Submissions**
 - a. The updated requested budget document has been distributed to the Board of Selectmen for review.
 - b. Chandler Paquette wants a statement prepared to explain why we are presenting budget of original requests to the Board of Finance.
 - c. No real decisions can be made until the decision with Prop 46 is determined.
 - d. Karen Fitzpatrick noted that the rate for pensions has not been confirmed at this point and that number could change and recapped the numbers most impacting upcoming budget increase.
 - e. Kate McDonald made a ***Motion** to bring presented General Government Budget in the amount of \$6,365,029 to the Board of Finance. ***Seconded** by Chandler Paquette. ***The motion passed unanimously.**
5. **Review Five Year Capital Plan**
 - a. Karen Fitzpatrick reviewed the existing Five Year Capital Plan and why it exists. She noted that the annual items in General Government Plan like benzene protocol, cannot be removed or adjusted. She also reviewed funding allocations/CNR.
 - b. Chandler Paquette made ***Motion** to approve presented Five Year Capital Plan in the amount of \$9,220,300. ***Seconded** by Jay Swan. ***The motion passed unanimously.**
6. **Adjournment**
 - a. Chandler Paquette made a ***Motion** to adjourn. *** Seconded** by Kate McDonald. ***The motion passed unanimously.** The meeting adjourned at 4:16 pm.