

Woodstock Board of Selectmen Minutes

Thursday, April 27, 2023

3:30 pm

Special Meeting

Room A

1. **Call to order:** First Selectman Jay Swan called meeting to order at 3:30 pm.
 - a. **Present:** First Selectman Jay Swan, Selectman Chandler Paquette, Selectwoman Kate McDonald
 - b. **Public Present:** Ray Morgan, Pam Minella, John Cimochowski, WPCA Chair Roger Gale, Leeanne Lachapelle
2. **Open Sealed Bids for WPCA Request for Qualifications**
 - a. There has only been one bid submitted for consideration from DPC Engineering located in Longmeadow, MA. This company has worked with the WPCA in the past. All required materials are included in the bid package and bid qualifications have been met.
 - b. Chandler Paquette asked why there is not price included in the presented bid. It was stated that this particular bid is to determine if the engineering meets the qualification to perform required work. The WPCA will now negotiate with that firm using funds available in the WPCA budget and previously allocated ARPA funds.
 - c. Roger Gale reviewed the tasks and process of the WPCA and noted that Woodstock pays Putnam for metered water flow. If there is leakage in our system, Woodstock would be paying for the water being lost from the WPCA system. The system needs to be evaluated and repaired accordingly to avoid payment for any water lost via leakage in the system.
 - d. Kate McDonald made a ***Motion** to accept the bid from DPC Engineering as presented. ***Seconded** by Chandler Paquette. ***The motion passed unanimously.**
3. **Adjournment**
 - a. Chandler Paquette made a ***Motion** to adjourn. *** Seconded** by Kate McDonald. ***The motion passed unanimously.** The meeting adjourned at 3:43 pm.

*Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the Board of Selectmen. Please refer to next month's meeting for approval/amendments.

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