

Woodstock Board of Selectmen Minutes

Wednesday, June 21, 2023
4:00 pm
Special Meeting
Selectmen's Conference Room

1. Call to order: First Selectman Jay Swan called meeting to order at 4:07 pm.

- a. **Present:** First Selectman Jay Swan, Selectman Chandler Paquette, Selectwoman Kate MacDonald
- b. **Others Present:** Charlene Perkins Cutler, WVFA Chief Eric Young, Jonathon Rabidoux EMS Administrator, Ryan Hutchinson EMR, Ray Morgan and Recording Secretary Amy Monahan

2. Discuss and Approve ARPA Funding Obligations

- a. Jay Swan noted that the purpose of this meeting is to allocate ARPA funds before the upcoming Board of Finance Meeting.
- b. Karen Fitzpatrick noted the current balance of unallocated ARPA funds is \$601,101.67. She would like to approve the following allocations before the Board of Finance Meeting.
 - i. Up to \$10,000 for the fire & security upgrade completion at the Town Hall
 - ii. Purchase of ambulance and stretcher at the new increased price of \$450,000. The ambulance quote increased from \$265,000 to \$322,000 and current cost is \$31,000 each for stretcher without the lift system that could be up to \$50,000. The Board of Selectmen approved up to \$450,000 towards this purchase.
 - 1. The expected delivery date for the ambulance is 3 years out. Due to the Federal Procurement guidelines, the funding process for this purchase may have to change to meet spending deadline date. Karen will research the allocation options for this project with the auditor.
 - iii. A WPCA bid in the amount of \$99,200 has been awarded for system upgrades
 - iv. Completion of the Tercentenary Marker project using funds up to \$3800.
 - v. Additional \$8000 for administration fees
 - vi. \$30,101.67 will be obligated to the Tennis Court project. Also any additional interest revenue and program surpluses will be designated for the Courts.
- c. Chandler Paquette made a ***Motion** to commit final round of ARPA funding as outlined above. ***Seconded** by Kate McDonald. ***The motion passed unanimously.**
- d. Chandler Paquette made a ***Motion** to return unused materials and supplies funds in the amount of \$10,977.21 to the uncommitted funds to be allocated to the tennis courts project. ***Seconded** by Kate McDonald. ***The motion passed unanimously.**

3. Adjournment

- a. Chandler Paquette made a ***Motion** to adjourn. ***Seconded** by Kate McDonald. ***The motion passed unanimously.** The meeting adjourned at 4:30 pm.

*Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the Board of Selectmen. Please refer to next month's meeting for approval/amendments.