

Woodstock Board of Selectmen Minutes

Thursday, August 17, 2023

7:00 pm

Regular Meeting

Town Hall, Room A

1. **Call to order:** First Selectman Jay Swan called meeting to order at 7:00 pm.
 - a. **Present:** First Selectman Jay Swan, Selectman Chandler Paquette, Selectwoman Kate McDonald
 - b. **Others Present:** Ray Morgan, Dotti Durst and Recording Secretary Amy Monahan
2. **Approval of Minutes from August 3, 2023 Board of Selectmen's Meeting**
 - a. Chandler Paquette made a ***Motion** to approve the Minutes from the August 3, 2023 Board of Selectmen Meeting as presented. ***Seconded** by Kate McDonald. ***Motion Passed Unanimously.**
3. **Public Comment**
 - a. Chandler Paquette would like to acknowledge and thank Eversource for the good work being done on Route 171 clearing dead and dying trees.
4. **Tax Rebates**
 - a. None
5. **Boards/Commissions Appointments**
 - a. Consider the appointment of Dotti Durst as a Member of the Housing Authority for the term of August 17, 2023 through April 30, 2026.
 - i. Chandler Paquette made a ***Motion** to appoint Dotti Durst as a Member of the Housing Authority for the term of August 17, 2023 through April 30, 2026. ***Seconded** by Kate McDonald. ***The motion passed unanimously.**
 - b. Consider the appointment of Suzanne Woodward as a Member of the Housing Authority for the term of August 17, 2023 through April 30, 2027.
 - i. Kate McDonald made a ***Motion** to appoint Suzanne Woodward as a Member of the Housing Authority for the term of August 17, 2023 through April 30, 2027. ***Seconded** by Chandler Paquette. ***The motion passed unanimously.**
 - c. Consider the resignation of Karen Fitzpatrick as member of the Beautification Committee, effective immediately.
 - i. Jay Swan made a ***Motion** to accept the resignation of Karen Fitzpatrick as member of the Beautification Committee, effective immediately with regret. ***Seconded** by Kate McDonald. ***The motion passed unanimously.**
6. **Discuss the Committee on Aging**
 - a. Jay Swan suggested holding an organizational meeting of the group to form mission statement, goals and elect a chair for the committee. Kate McDonald will plan and facilitate this meeting.
7. **Correspondence and Announcements**
 - a. The TEEG mobile market will be at the Town Hall on Tuesday, August 22nd.
 - b. The Chairs of all Boards and Commissions will be receiving or have already received the annual Public Records Retention/Disposition packet including: Disposition of Public Records, Management and Retention of E-Mail and other Electronic Messages and Town Equal Employment Opportunity Policy.

Woodstock Board of Selectmen Minutes

- c. Patty Tuite will be at Roseland Cottage this Friday, August 18th. The first ever Town Beach Party will be this Saturday at Pond Factory/Town Beach from noon to 5 pm. The Woodstock Recreation department has many upcoming programs. Information about recreation programs and events can be found on the Town Website at <https://www.woodstockct.gov/recreation-department/pages/recreation-programs> or you can sign up for the monthly recreation newsletter at <https://www.woodstockct.gov/recreation-department>
- d. Jonathan Higgins has been requested to provide a monthly progress report for work on his property to the Board of Selectmen by month end in order to avoid fines and keep the trailer on the current work site.
- e. Jay Swan has signed contracts for the Ambulance and Stretchers as well as the chassis to move the purchase process forward for the new Ambulance. All documents have been sent out accordingly.
- f. Richard Baron will provide a detailed job description to the town for the purpose of advertising for his replacement. Jay Swan would like to bring in a panel of knowledgeable surrounding town officials to conduct the interviews for the new fire marshal.

8. Public Comments

- a. None

9. Adjournment

- a. Chandler Paquette made a ***Motion** to adjourn. ***Seconded** by Jay Swan. ***The motion passed unanimously**. The meeting adjourned at 7:23 pm.

*Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the Board of Selectmen. Please refer to next month's meeting for approval/amendments.