

Board of Selectmen
Special Meeting Minutes
Selectmen's Conference Room
Tuesday, February 20, 2018
2:00 p.m.

Members Present: Michael Alberts, Chandler Paquette, Frank Olah

Others Present: Karen Fitzpatrick, Julie Woodland, Terry Bellman, Matt Beauregard, Dick Baron, Dave Elliott, William Skene, Mike Dougherty, Roy Chandler, Eric Young, Seth Spalding, Peter Engh and Josh Bottone

1. Call to order

Alberts called the meeting to order at 2:00 p.m.

2. Approve minutes from the BOS Special Meeting on February 12, 2018

Olah motioned to approve the minutes of the Board of Selectmen's Special Meeting on February 12, 2018. There was a discussion regarding FY 18-19. **Motion Carried Unanimously.**

3. Executive Session for the purpose of discussing a possible contract with the Town of Thompson for shared Building Department Services

Alberts motioned to go into Executive Session at 3:00 p.m. for the purpose of discussing a possible contract with the Town of Thompson for shared Building Department Services inviting Terry Bellman, Karen Fitzpatrick and Matt Beauregard. **Motion Carried Unanimously.** **Olah** motioned to come out of executive session at 4:13 p.m. **Motion Carried Unanimously. No action was taken at this time.**

4. Meet with Fire Marshal to discuss FY 18-19 Budget Submission

The Selectmen met with Fire Marshal, Dick Baron, Deputy Dave Elliott and Deputy Will Skene to discuss the FY 18-19 Budget Submission. **Baron** pointed out key factors as to why his budget included two deputies. The main purpose is to stay current on inspections especially with multi-unit dwellings. **Baron** also stated that he works with the BOE on crisis drills and must report the findings to the BOE which in turn must be submitted to the State of CT. **Baron** further stated that he charges for inspections which generate revenue for the town.

The Selectmen thanked them for coming in and for all the services they provide to Woodstock.

5. Meet with Woodstock Fire Protection Association and EMS to discuss FY 18-19 Budget Submission

Members of the Woodstock Fire Protection Association discussed the need for the funding of their budget request. **Dougherty** stated the increase of \$3,300.00 was for new apparatus fund and \$6,300.00 was for the retention and recruitment program. **Alberts** asked for a breakdown of costs for the various

types of apparatus. **Dougherty** stated a Tanker could be around \$300,000, Pumper is about a half million dollars and a Service Vehicle (ladder truck) could be around \$1.1 million. **Paquette** asked if there was apparatus that needed replacement and **Dougherty** stated that the tankers which carry more than half the water supply are getting old and need replacing soon. **Alberts** asked how frequently do they purchase equipment and **Dougherty** stated it depends on the age of the equipment. A discussion took place regarding the retention and recruitment program. **Chandler** stated it has helped the Bungay Fire Department. More calls are answered than in the past before the program was implemented. **Spalding** stated that the town is fortunate to have Highway Department workers who are also volunteer fire fighters and EMTs because they can answer calls during the day. This is one of the biggest challenges with the volunteers because many of them work during the day and are out of town so they have to depend more on mutual aid. **Bottone** added that each department has specific equipment that is shared to save costs to the town.

Dougherty spoke on behalf of the Woodstock EMS. He stated having 2 full-time staff during the day is critical. There are volunteers for the overnight shift which get a stipend that meets the Fair Labor Standard Act. Payroll for the 2 full-time staff members is approximately \$197,000.00. **Dougherty** also stated that he would like to staff the EMS Ambulance 24/7, however it would be too costly to do so. **Alberts** asked what it costs for an ambulance. **Dougherty** stated the base price is estimated at \$180,000.00.

The Selectmen expressed their gratitude and thanked all the members for coming in and for the services they provide to Woodstock. **No action was taken at this time.**

6. Review Budget Submissions for FY 18-19

The Selectmen would like to have a special meeting on February 28 to finalize budget submissions. **No action was taken at this time.**

7. Review Draft of 5 Year Capital Improvement Plan

The Selectmen reviewed the 5 Year Capital Improvement Plan. **No action was taken at this time.**

8. Citizen's Comments

None

9. Adjournment

Alberts motioned to adjourn at 6:10 p.m. **Motion Carried Unanimously.**

Respectfully Submitted,
Karen Fitzpatrick, Treasurer