

**Town of Woodstock  
Board of Selectmen  
Regular Meeting  
Thursday, December 20, 2018  
7:00pm – Room A**

**MINUTES**

**PRESENT:** Michael Alberts, Frank Olah and Chandler Paquette.

**OTHERS PRESENT:** Joshua Bottone, Roy Chandler, Michele Fontaine, Rebecca Hyde, Stew Morse, and Sally Saltonstall

**1. Call to Order:** First Selectman Michael Alberts called the meeting to order at 7:00pm.

**2. Approve the Minutes of the December 6, 2018 Regular Board of Selectmen's Meeting:**

**Selectmen Frank Olah** made a motion to approve the minutes of the December 6, 2018 Regular Board of Selectmen's meeting as presented. **Motion passed unanimously.**

**3. Consider the Re-appointment of Timothy Monahan as a Full Member of the Historic District Commission for the Term of January 1, 2018 through December 31, 2023.**

**Selectmen Chandler Paquette** made motion to approve the reappointment of Timothy Monahan as a Full Member of the Historic District Commission for the Term of January 1, 2018 through December 31, 2023. **Motion passed unanimously.**

**4. Consider the Re-appointment of Jon Hermonot as an Alternate Member of the Agricultural Commission for the Term of January 1, 2019 through December 31, 2021.**

**Mr. Paquette** made a motion to approve the Re-appointment of Jon Hermonot as an Alternate Member of the Agricultural Commission for the Term of January 1, 2019 through December 31, 2021. **Motion passed unanimously.**

**5. Consider the Re-appointment of Myron Stachiw as a Full Member of the Historic Properties Commission for the Term of January 1, 2019 through December 31, 2023.**

**Mr. Paquette** made the motion to approve the Re-appointment of Myron Stachiw as a Full Member of the Historic Properties Commission for the Term of January 1, 2019 through December 31, 2023. **Motion passed unanimously.**

**6. Consider the Re-appointment of Kent Weaver as an Alternate Member of the Historic District Commission for the Term of January 1, 2019 through December 31, 2023.**

**Mr. Paquette** made a motion to approve the Re-appointment of Kent Weaver as an Alternate Member of the Historic District Commission for the Term of January 1, 2019 through December 31, 2023. **Motion passed unanimously.**

**7. Consider the Re-appointment of Rebecca Hyde as a Full Member of the Agricultural Commission for the Term of January 1, 2019 through December 31, 2021.**

**Mr. Paquette** made a motion to approve the Re-appointment of Rebecca Hyde as a Full Member of the Agricultural Commission for the Term of January 1, 2019 through December 31, 2021. **Motion passed unanimously.**

**8. Set 2019 Regular Board of Selectmen Meeting Dates:**

Mr. Alberts presented the meeting dates for 2019, which are the first Thursday of the month at 4:00pm and the third Thursday of the month at 7:00pm.

Mr. Olah stated that it is difficult for him to make the first Board of Selectmen's meeting of the year because he travels to visit family during the Christmas holiday break. Mr. Alberts and Mr. Paquette agreed to work with him on this when the January 2, 2020 meeting comes closer.

**Mr. Paquette** made a motion to approve the schedule of Selectmen's meetings for January 2019 through January 2020 as presented. **Motion passed unanimously.**

**9. Review General Government Purchase Policy Relating to CME Engineering Services.**

Mr. Alberts stated that under the General Government Purchase Policy any project that will cost more than \$25,000.00 must go out to bid. However, under Item VI, section 6, the Board of Selectmen, with a 2/3 majority vote, may make an exception to this policy. Since CME has done quite a bit of work on the Bridge Projects Phase I, are known for their bridge engineering expertise, have a good reputation and a good relationship with the Town Mr. Alberts would like to make a recommendation to forego the bidding process in this situation.

Mr. Olah and Mr. Paquette would like to stress that this is a one time only situation and that before CME does any work on phase II of the Bridge Project that the work go out to bid.

**Mr. Paquette**, made a motion to approve awarding the Local Bridge Project Phase I, without going out to bid, in this instance only, to CME Associates Inc. **Motion passed unanimously.**

**10. Discussion and vote on CME Proposal for 2019 Environmental Services for the Woodstock Department of Public Works**

Mr. Alberts stated that CME has been monitoring the wells and drinking water at the Woodstock Department of Public Works and in the area of the garage for several years. However, the proposal is above the \$25,000.00 threshold and requires going out to bid. Mr. Alberts would like to recommend making an exception to the General Government Purchasing Policy for this proposal and to continue to use CME to monitor the wells and drinking water.

**Mr. Olah** made a motion to make an exception to the General Government Purchase Policy and award the proposal for the 2019 Environmental Monitoring Services for Woodstock Department of Public Works to CME Associates Inc. **Motion passed unanimously.**

## **11. Discussion on Agreement Between the Town of Woodstock and the Woodstock Academy on the Use of the Tennis Courts.**

Mr. Alberts shared with Mr. Paquette and Mr. Olah the working draft of the agreement between the Town of Woodstock and Woodstock Academy, as well as Attorney Richard Roberts opinions on the draft. Mr. Alberts reminded the Board members that Woodstock Academy is in desperate need of courts by the Spring season, but he wants to make sure that the terms are beneficial for the Town as well.

**Mr. Olah** made a motion to continue to negotiate an agreement between the Town of Woodstock and Woodstock Academy for the use of the tennis courts at the Woodstock Middle School.

**Motion passed unanimously.**

## **12. Discussion on Follow Up Topics**

Mr. Olah explained that he re-read the Board of Selectmen's minutes and found several items that had been tabled, and as far as he could discern the Board had not revisited these items. Mr. Alberts felt that some of the items on Mr. Olah's list had been addressed. Mr. Alberts and Mr. Olah agreed to meet to go over this list.

## **13. Tax Rebates:**

**Mr. Olah** made a motion to approve the following tax rebate to Joy and Rolf Bylan in the amount of \$21.23. **Motion passed unanimously.**

## **14. Correspondence and Announcements:**

Mr. Alberts stated that some Transfer Station employees have received memos regarding changes in the how they will receive Paid Time Off. Mr. Olah commended Mr. Alberts for looking into this matter.

Mr. Alberts reported that the WPCA has had billing issues and in addressing leakage problems in the sewer. He feels that they have not been aggressive enough in collecting fees or increasing fees from users. He hopes to meet with the WPCA chair at a future date.

The statistics from Troop D for the month of November have been received.

The Eastern CT Workforce Investment Board contacted the Board of Selectmen's Office to inform them that they will be holding job fairs for Crabtree & Evelyn employees.

Mr. Alberts attended an executive session at NECCOG today regarding the on-going issues there. Mr. Alberts feels that the investigation is being handled respectfully, and that the animals at the shelter are being decently cared for.

An insert will be put into the supplemental tax bill mailing looking for volunteers for Boards and Commissions, as well as for the Fire Departments.

Representative Pat Boyd hopes to submit a Bridge Bond package for total reimbursement. This would be outside of the Local Bridge Project. If the Bond proposal gets approval it needs to also be approved by the Governor in order to receive funding.

Memos have been sent to the Department Heads informing them that their budgets need to be submitted by mid-January 2019.

## **15. Citizens Comments**

Roy Chandler, Fire Chief of the Bungay Fire Brigade, informed the Board of Selectmen of an incident that occurred on December 1<sup>st</sup>. Quinebaug Valley Dispatch dispatched Bungay Fire Brigade to an apparent fainting spell. Once he and a Junior Member arrived on the scene he received notification from QV that the victim may have self-inflicted wounds, but the scene was safe. However, Mr. Chandler did not believe that the scene was safe. Mr. Chandler kept the victim's family member near the door while his crew rendered assistance to the victim who was suffering from multiple lacerations and blood loss. He also notified the State Police, as he is not sure if QV had done so. Once the State Troopers arrived on the scene Mr. Chandler helped with the investigation. He and the State Trooper were not able to find the knife, making him wonder if the wounds were truly self-inflicted or not.

Mr. Chandler reported this incident to the management of QVD, and he was told on December 3, 2018 that they would investigate the incident. Mr. Chandler has not heard from them since. He would like the Board of Selectmen to see if they can obtain a copy of the audio tape of the call so he would know who knew what when, and what QV's investigation into this incident has revealed.

The Board of Selectmen were quite dismayed to hear of this incident, especially since QV had been put on notice that the Board was not happy with the way QV was handling calls in Woodstock, specifically in the Bungay Fire Brigade area. Mr. Alberts stated that he would contact QV and let Mr. Chandler and the other Board of Selectmen know what he had discovered.

## **16. Other from the Board**

None

## **17. Adjournment:**

**Mr. Paquette** made a motion to adjourn at 8:01pm.

Respectfully submitted,  
Christine G. French  
Secretary

