

**Town of Woodstock
Board of Selectmen
Regular Meeting
Thursday, February 15, 2018
7:00 PM – Room A**

MINUTES

PRESENT: Michael Alberts, Frank Olah, Chandler Paquette

OTHERS PRESENT: Josh Bottone, Marla Butts, Joni Cullan, Gail Dickinson, Michael Dougherty, David Elliott, Karen Fitzpatrick, David Fortin, Megan Bard Morse, Karen Olah, Ed Munroe, Karen Munroe, Kevin Withers, Julie Woodland, Mark Zimmerman

1. Call to Order

First Selectman Alberts called the meeting to order at 7:00 p.m.

Olah moved to add as item 2a to warn a Special Town Meeting. **Motion carried unanimously.**

2. Approve the Minutes of the February 1, 2018 Regular Board of Selectmen's Meeting

Paquette moved to accept the minutes of the February 1, 2018 Regular Board of Selectmen's meeting. **The motion carried with one abstention (Olah).**

2a. Warn a Special Town Meeting

Alberts asked John Navarro to brief the Selectmen on the request that John brought to the Board of Finance to use \$88,727 from the Reserve for Capital and Non-Recurring Account for the Town Hall Parking Lot Expansion Project and for an additional \$75,000 from that account to be used for the Town Hall Drainage and Sidewalk Upgrades Project. The Board of Finance approved it. The next step is to bring it to a Town Meeting. Discussion took place about the projects. **Paquette moved** to warn a Special Town Meeting:

**TOWN OF WOODSTOCK
NOTICE OF SPECIAL TOWN MEETING
WEDNESDAY, FEBRUARY 28, 2018
7:00 P.M.**

A Special Town Meeting of the electors and citizens qualified to vote in town meetings of the Town of Woodstock, Connecticut, will be held at the Woodstock Town Hall, 415 Route 169 in the Town of Woodstock, Connecticut on Wednesday, February 28, 2018 at 7:00 p.m. to discuss and vote on the following:

1. To choose a Moderator.
2. To consider and vote upon the following Resolution:

RESOLVED, that the Town of Woodstock approve the expenditure of \$88,727.00 as recommended by the Board of Finance from the Reserve for Capital and Nonrecurring Expenditure Fund to be used for the Town Hall Parking Lot Expansion Project.

3. To consider and vote upon the following Resolution:

RESOLVED, that the Town of Woodstock approve the expenditure of \$75,000.00 as recommended by the Board of Finance from the Reserve for Capital and Nonrecurring Expenditure Fund to be used for the Town Hall Drainage & Sidewalk Upgrades Project.

4. To adjourn

Dated at Woodstock, Connecticut, this 15th day of February, 2018.

/s/ Michael L. Alberts, First Selectman

/s/ Chandler Paquette, Selectman

/s/ Frank Olah, Selectman

s/s Attest: Judy E. Walberg, Town Clerk

Motion carried unanimously.

- 3. Consider the Appointment of Gail Dickinson as Woodstock's Representative to the Northeast District Department of Health Board of Directors for the Term of February 15, 2018 through February 15, 2021**

Alberts explained that he asked Dr. Dickinson if she would be interested in being appointed as Woodstock's representative to the NDDH Board of Directors which was recently vacated by long time representative Doug Porter. Dr. Dickinson expressed her interest. She reviewed her professional experience as a physician for many years and most recently as a hospitalist at Day Kimball Hospital. The Board thanked her for willingness to serve on behalf of the Town of Woodstock. **Olah moved** to appoint Gail Dickinson as Woodstock's representative to the Northeast District Department of Health Board of Directors for the term of February 15, 2018 through February 15, 2021. **Motion carried unanimously.**

- 4. Ceremony Honoring Ed Munroe for His Service as the Town of Woodstock's Emergency Management Director**

Alberts presented Ed Munroe with a Connecticut General Assembly Citation provided by State Representative Pat Boyd. Unfortunately, Pat Boyd and Tony Guglielmo were unable to attend the meeting. The Selectmen thanked Ed for the service he provided to Woodstock as the Emergency Management Director for many years. Mr. Munroe thanked everyone and said it was an honor and a privilege to have been the Emergency Management Director. David Elliott showed Ed the sign that will be placed on the South Common wishing him a happy retirement from serving as the Emergency Management Director and the Deputy Fire Marshal.

- 5. Executive Session (Discuss Document Exempt Under Client/Attorney Privilege)**

Olah moved to enter executive session at 7:12 p.m. for the purpose of discussing a document exempt under client/attorney privilege, inviting John Navarro, Karen Fitzpatrick, Mark Zimmerman, Michael Dougherty, David Fortin and Joni Cullan. **Motion carried unanimously. Paquette moved** to come out of executive session at 7:56 p.m. **Motion carried unanimously.** No action was taken.

- 6. Tax Rebates**

Alberts reported that the tax rebate is due to a return of a leased vehicle.

Olah moved to approve a tax rebate to the following:

- CCAP Auto Lease LTD in the amount of \$45.61.

Motion carried unanimously.

7. Correspondence and Announcements

Alberts spoke about the following:

- a. The Board of Education was approved for a Security Grant in the amount of \$178,687. The state's contribution is \$109,767.42, and the local contribution of the grant is \$68,919.58. There is a generator breakdown questionnaire that the Board needs to complete which could lessen the amount of the grant award. If that occurs, the funds may be used to expand security measures such as cameras, radios and door locks.
- b. Alberts formally notified Thompson of our interest in sharing a building official. Thompson's First Selectman indicated their interest in continuing the sharing of the building official. Karen Fitzpatrick provided the financial information for FY 18-19 to the Thompson's First Selectman for his review with his Board. There has been no response since that time.
- c. CCM hosted a workshop on the topic "How to Run Legal and Effective Meetings" that Dotti Durst attended. She brought back a few packets that were distributed at the meeting. CCM is in the process of scheduling a workshop on the same topic in Putnam on April 25. CCM is eager for our town to become a member as we are the only town in the state who is not a member.
- d. Governor Malloy sent out his budget recommendation for stabilizing the special transportation fund. A copy was included in the Selectmen's packet.
- e. Eversource notified us that they would be cutting trees throughout the town. When the representative from the tree service came into the office to notify us, he did not have a specific schedule at that time. John Navarro reported that they have begun working in town.
- f. Alberts notified NECCOG of the town's interest in participating in a shared planner for the upcoming fiscal year, in exploring the concept of a shared assessor, and in being included in the possibility of joint bidding for auditing services.

8. Citizen's Comments

Marla Butts spoke about several things: 1) she felt the description of the executive session on the agenda was not a legally sufficient description – Alberts said the wording was given to him by the town attorney, 2) she encouraged funding to be included in the budget allowing the use of an engineer besides NECCOG's services for special projects, 3) she asked if Alberts had received the legal opinion about Bull Hill Road – Alberts just received correspondence from the attorney but had not reviewed it with him, 4) she expressed that the sharing of the building official with Thompson is good for both towns, and 5) she mentioned there is a drainage issue from Bull Hill Road to Senexet Road – John Navarro spoke to it.

David Fortin spoke about the difficulty of determining an abandoned road vs discontinued road which happens at a town meeting. He asked if there was any movement on improving

the sound in Room 1. Room A was used for the last Board of Finance meeting and the sound was good; however, the seating was very tight. With the budget meetings coming up soon, they talked about different ways to address the sound, such as using the lectern, amplifying the room. Paquette mentioned that there is a triple mic set up that converts what it hears to a closed caption script on a screen. Alberts asked them to work together to see what options are feasible.

9. Adjournment

Paquette moved to adjourn at 4:22 p.m. **Motion carried unanimously.**

Respectfully submitted,
Joni Cullan, Recording Clerk