

**Town of Woodstock
Board of Selectmen
Regular Meeting
Thursday June 6, 2019
4:00 PM – First Selectmen’s Conference Room**

MINUTES

PRESENT: Michael Alberts, Frank Olah and Chandler Paquette.

OTHERS PRESENT: Diane Miller, Stan Swanson, Kevin Withers, George McCoy, Crystal Adams and Preston Shultz

1. Call to Order: First Selectman Michael Alberts called the meeting to order at 4:00pm.

Selectmen Chandler Paquette motioned to add to the Agenda after the Annual Review of Bloodborne Pathogens Policy **Homeland Security Memorandum of Understanding and Recreation Director position. Motion passed unanimously.**

2. Approve the Minutes of the May 2, 2019 and May 16, 2019 Regular Board of Selectmen’s Meetings: In the May 2, 2019 minutes after Parker Cemetery Services, Mr. Alberts would like the sentence to read “The Board of Selectmen are very appreciative of the excellent work that Parker Cemetery Services does in caring for the cemeteries”

In the May 16, 2019 minutes, on the second page, the second paragraph, Selectmen Frank Olah would like to strike the sentence which reads “ Ms. Fitzpatrick expressed that she did not think that this concerned Mr. Sandford”.

Selectmen Paquette made a motion to approve the minutes of the May 2, 2019 and the May 16, 2019 Regular Board of Selectmen’s meetings as amended. **Motion passed.**

3. Consider the Appointment of Stan Swanson as a Full Member of the Historic District Commission for the Term June 6, 2019 thru December 31, 2020.

Mr. Swanson stated that he has been involved with the Woodstock Historical Society for several years, and the Chair of the Historic District has been asking him to join the commission for quite a while. He has lived in Woodstock for many years now, and he would like to give back to the community.

Selectman Frank Olah made a motion to approve the appointment of Stan Swanson as a Full Member of the Historic District Commission for the Term June 6, 2019 thru December 31, 2020. **Motion passed unanimously.**

4. Annual Review of Bloodborne Pathogens Policy: Human Resource Director/Office Manager Crystal Adams stated that she had read the policy. There are trained personnel at the Town Hall and the Highway Garage, and staff is aware of where the kits are located. Ms. Adams

stated that John Navarro, the Highway Foreman, was under the impression that because many of the highway personnel are volunteer Emergency Responders that those individuals did not need to go through the training. Mr. Alberts asked Ms. Adams to check with CIRMA to see if this information was correct.

Mr. Olah asked if each of the Highway trucks had a kit available. Ms. Adams said that she would check into this.

It was the consensus of the Board to table this item until further information could be obtained.

5. Homeland Security Memorandum of Understanding: Mr. Alberts explained that Homeland Security provided the State of Connecticut with federal grant money, that in turn could be applied for by the Towns for security purposes. This Memorandum of Understanding needs to be approved by the Selectmen in order to apply for these grants and that the Town understands the protocol for taking care of any equipment obtained through these grants.

Mr. Paquette made a motion to approve this Memorandum of Understanding to allow Mr. Alberts to apply for Homeland Security grants. **Motion passed unanimously.**

6. Recreation Director Position: Mr. Alberts informed the Board that there had been seven candidates for the position of Recreation Director. Three candidates were interviewed. Two in person and one by telephone. The person interviewed by telephone and one of the people interviewed in person are strong candidates.

The person interviewed in person owns a business and working part-time as the Recreation Director would fit into that person's schedule. However, there were concerns that the person would leave if the business expanded.

The person interviewed by telephone is currently the Recreation Director in a small town in Colorado. The candidate is from the area and is looking to move back. He at one time worked in the Putnam Recreation Department. There were concerns from the Board that the candidate would leave for a full-time position.

There was discussion about the possibility of adding hours to the Recreation Director position in the future if the new Recreation Director could create programs that generated income to cover the cost of the expanded hours.

After discussion it was the consensus of the Board and Crystal Adams, the current Recreation Director to offer the position of the Recreation Director to the candidate interviewed by telephone.

7. Tax Rebates: Mr. Paquette made a motion to approve a tax rebate to Financial Service Vehicle Trust in the amount of \$348.47. **Motion passed unanimously.**

8. Correspondence and Announcements: Crystal Adams has resigned from the Conservation Commission and the Open Space Land Acquisition Committee due to her new position as Office

Manager/Human Resources Director. The Board of Selectmen thank her for her volunteerism on those committees.

Judith Gries' resignation from the Arboretum Committee was accepted with regret.

A copy of the May 7, 2019 Crystal Pond Park Commission minutes was included in the packet. Mr. Alberts pointed out that the minutes referred to correspondence from DEEP that there is no money available for the trout dam issue, but that the camp has hired Joe Polulech to complete a study of that dam. The minutes also discussed advertising for the Crystal Pond Day Camp.

Correspondence was received from Eversource regarding a planned interruption of power scheduled June 8, 2019 for work being completed on County Road, effecting approximately 1170 customers. However, correspondence was received today stating that that has been postponed indefinitely.

The Coast Guard Band will be performing at the Woodstock Academy Center for the Performing Arts on June 29, 2019. Admission is free.

The NECCOG Pre-Hospital Emergency Care Study has been completed. There will be a meeting held on June 13, 2019, at Quinebaug Valley Community College Auditorium, at 6:30pm, to go over the conclusions of this study. Mr. Alberts will be attending.

NECCOG has purchased eight more transit buses. John Filchek has been able to extend the Hazardous Waste Site grant for another year. Mr. Alberts reported that many towns are concerned about beginning the construction on the site, and then having the grant money become unavailable.

David Eaton, First Selectmen in Union, has identified a person to send to ZEO training. Once that person has completed the course it was thought that the Town of Union and Woodstock might share the ZEO. Mr. Eaton is also a ZEO and perhaps he would be willing to be Woodstock's interim ZEO after the contract with CME expires.

There is a Board of Finance meeting on Tuesday, June 11th. Overall the 18/19 General Government Budget will likely come in under budget. There are over expenditures in the Transfer Station line item, the ZEO position, and legal fees.

Work will begin on the parking lot and the sidewalks at the Town Hall shortly. It is hoped that this project will be done in six weeks.

Chip sealing will begin on Senexet Road next week.

An individual who needs to perform 100 hours of community service will be working at the beach keeping it clean. Constables will be there on the weekends starting June 22, 2019 to the end of summer. Crystal Adams reported that a needle was found on the beach and properly disposed of. She will look into ways to keep the beach clean.

9. Citizens Comments: George McCoy expressed his concern with the traffic at the intersection of Routes 169 & 171, where Garden Gate Florist is located, especially when school is beginning or letting out. He has reached out to Representative Pat Boyd about getting a controlled traffic signal there. Mr. Alberts pointed out that the State of Connecticut DOT is shifting the maintenance of traffic lights onto the Towns. He suggested that the Superintendent of Schools and Woodstock Academy Head Schools be included in this discussion.

Diane Miller asked if the people who are getting the tax abatements for dairy farms and fruit orchards will be formally notified. Mr. Alberts stated that the exemption will be on the tax bill.

Preston Shultz stated his belief that there is too much equipment at the Highway Garage and that the Town did not do enough to notify citizens of the budget referendum.

10. Other From Committee: Mr. Alberts stated that the Town of Hampton had a pie social at their Annual Town meeting, and wondered if that was something that there was an interest in doing here. Mr. Olah stated that he was concerned with health rules of having baked goods not made in a commercial kitchen at a Town event.

Mr. Olah stated that he had received correspondence from Democratic Town Chairman Charlie Super asking what plans the Town had in ensuring that the Town's elections were not hacked. Mr. Alberts replied that the Secretary of the State was quite diligent on working to make sure that that was not an issue in Connecticut. It was the consensus of the Board to invite the Registrar of Voters to a future meeting to discuss this topic.

11. Adjournment: Mr. Paquette made a motion to adjourn at 5:13pm. **Motion passed unanimously.**