

**Town of Woodstock
Board of Selectmen
Regular Meeting
Thursday – October 3, 2019
4:00 PM – Room A**

PRESENT: Michael Alberts, Frank Olah and Chandler Paquette.

OTHERS PRESENT: Diane Miller, Crystal Adams, John Navarro, Kevin Withers, Jay Swan, Dawn Adiletta, David Elliott, Jim Trowbridge and others.

- 1. Call to Order:** First Selectman Michael Alberts called the meeting to order at 4:00 pm.
- 2. Pledge of Allegiance:** Mr. Alberts led the Board of Selectmen and members of the public in the Pledge of Allegiance.
- 3. Approve the Minutes of the September 5, 2019 Regular Board of Selectmen's Meeting:**
Selectman Chandler Paquette made a motion to approve the September 5, 2019 Regular Board of Selectmen's Meeting Minutes as presented. **Motion passed unanimously.**
- 4. Set a Date for a Special Board of Selectmen's Meeting to Discuss Tolland Emergency Dispatch:**
First Selectman Alberts received a request from fire and emergency management personnel to learn more about the need to update equipment. An initial meeting occurred with QV personnel, Mike Alberts and Fire Chiefs. A follow-up meeting is scheduled for October 24, at 7 pm, at which time QV will provide an update on current operations and discuss potential improvements relative to operational frequencies and equipment.

Mr. Alberts felt it would be prudent to have all Select Board members present for a discussion with Tolland staff, which requires a special meeting be scheduled. The BOS Office will schedule a special meeting with Tolland staff. Ultimately, the BOS will need to determine whether to continue the present relationship or choose an alternative direction.

- 5. Discussion on Changes to the 2020 Transfer Station Regulations:**
This item was postponed until John Navarro arrived to discuss the proposed changes.
- 6. Discuss and Review Proposed Bingo Ordinance:**
First Selectman Alberts stated that a town resident requested the bingo ordinance process be expedited in the BOS Office. Office Manager Crystal Adams provided a brief overview of the application process. She stated that a qualifying organization is required to register for a bingo permit, which was previously processed at the state level, but towns now have the ability to process the permits. There are three classes of registrations (Weekly Permit-Class A; Monthly Permit-Class B; Temporary Permit-Class C), and each class has an associated fee. A new pin number is not required if an organization previously received a state-issued pin. New organizations are required to register for a pin number through the town hall. The pin numbers are for record keeping purposes. The BOS Office will follow the same protocol as a bazaar or raffle request.

Mr. Alberts referenced Section 6, Penalties for Offenses, in the proposed Ordinance Establishing for the Regulation of Bingo Games, a copy of which was distributed to BOS members prior to the

meeting. Mr. Alberts stated that the language used in this section seems to follow the state statutes. The First Selectman's Office will serve as the point of contact for any penalties for offenses.

Hearing no opposition, BOS members agreed to proceed with the proposed Bingo Ordinance. This item will be placed on the next BOS meeting agenda, along with the proposed Conservation Commission ordinance change for adjournment for a town meeting.

Discussion on Changes to the 2020 Transfer Station Regulations:

First Selectman Alberts referenced changes to the language in the Town of Woodstock Transfer & Recycling Center pamphlet. Specifically, removing references to charges associated with the disposal of mattresses and box springs, as there is now no fee associated with the disposal of these items.

Mr. Navarro reported that they are experiencing drain oil issues, specifically with brake cleaning fluids containing chlorine. This could potentially contaminate the whole tank, and the cost to clean the tank is approximately \$4,000. He will work with the BOS Office to include some verbiage on this topic in the pamphlet, so the public is aware of the issue. Frank Olah asked about the possibility of a test kit in order to potentially resolve the issue before the drain oil is left behind. Mr. Navarro will investigate this.

Mr. Navarro stated that the Transfer Station will begin accepting paint cans. He provided the status on updating some of the compacting equipment. The Household Hazardous Waste Collection Day is scheduled for November 9th for the towns of Woodstock and Pomfret at the Woodstock Town Hall. Mr. Navarro will share the details with the BOS Office to include on the town website. Last, Mr. Navarro reported that the Town Hall landscaping is near complete. Some curb painting and railing installation will be done soon, as well as replacing some of the parking lot lighting to LED lighting, which came from an energy saving grant received last year.

7. Tax Rebates: Mr. Alberts referenced items 1-16 relating to tax rebates. The list includes:

- #1 tax rebate to Austin Parke in the amount of \$229.08
- #2 tax rebate to Hyundai Lease Titling Trust in the amount of \$88.91
- #3 tax rebate to Ally Financial in the amount of \$209.33
- #4 tax rebate to Honda Lease Trust in the amount of \$297.12
- #5 tax rebate to Honda Lease Trust in the amount of \$130.58
- #6 tax rebate to Honda Lease Trust in the amount of \$45.65
- #7 tax rebate to Honda Lease Trust in the amount of \$207.96
- #8 tax rebate to James D. Votaw in the amount of \$69.65
- #9 tax rebate to Lisa A. MacDonald in the amount of \$67.77
- #10 tax rebate to Toyota Lease Trust in the amount of \$190.36
- #11 tax rebate to Toyota Lease Trust in the amount of \$312.97
- #12 tax rebate to Toyota Lease Trust in the amount of \$54.32
- #13 tax rebate to Cab East LLC in the amount of \$103.32
- #14 tax rebate to Toyota Lease Trust in the amount of \$114.59
- #15 tax rebate to Honda Lease Trust in the amount of \$18.50
- #16 tax rebate to VW Credit Leasing LTD in the amount of \$147.00

Motion was made by Chandler Paquette to approve the tax rebates as presented. **Motion passed unanimously.**

8. Correspondence and Announcements:

First Selectman Alberts stated that the town has experienced a number of unlocked vehicle break-ins, in which valuables have been stolen. The BOS has the option of inviting Troop D to meet with town residents at a town hall open forum to share tips on how to safeguard belongings. Chandler Paquette suggested a general information meeting open to the public. He felt the Trooper program may not fit into the current budget.

Frank Olah asked if Troop D had an information pamphlet on this subject that could be shared with the public, perhaps as an insert in the Shopper's Guide. The BOS Office will look into this.

Mr. Alberts stated that the PZC meeting scheduled for October 17, at 7:30 pm, will be held in Bates Auditorium at the Academy due to an anticipated large turnout. The time of the BOS meeting that evening may need to change so members can attend the PZC meeting.

The BOS Office received a request for inclusion under the Tax Abatement for Dairy Farms and Fruit Orchards by Taylor Brook Winery. This item will be included on the agenda at the next BOS meeting. As a reminder, Mr. Alberts stated that this item will need to be considered by the BOS and the Board of Finance.

Last, Mr. Alberts referenced an email communication from Chris Mayhew regarding an unemployment claim associated with the Crystal Pond Park Commission (CPPC). The 2019 summer camp director filed for unemployment benefits, and the state has concluded that the person qualifies. This information was forwarded to Town Attorney Rich Roberts for review, as well as the labor attorney. The attorneys' observation was that there is no value in appealing the claim; it won't change the Department of Labor's ruling. Legal counsel further observed that this is not the responsibility of the Town of Woodstock. The Town of Woodstock acts as the facilitator of payments for the CPPC staff and not in the sense of a traditional employer.

Mr. Alberts referenced some additional correspondence included in the packets for the Select Board members to review at their convenience.

- 9. Citizens Comments:** Diane Miller shared that the Celebrating Agriculture event last weekend was a success and there was a good turnout.

- 10. Other from Committee:** None.

- 11. Adjournment:** Chandler Paquette made a motion to adjourn at 4:43 pm. **Motion passed unanimously.**

Respectfully submitted,

Cynthia Brown
Recording Secretary