

**Town of Woodstock
Board of Selectmen
Regular Meeting
Thursday – November 21, 2019
7:00 PM – Room A**

MINUTES

PRESENT: John Swan, Gregory Kline and Chandler Paquette.

OTHERS PRESENT: Michael Dougherty, David Fortin, Heather Paquette, Kevin Withers, Crystal Adams, Dawn Adiletta, Richard Roberts, Stewart Morse and family, Emilie Hebert, Sue Swan and Hallie Leo from WINY

1. Call to Order: First Selectman John Swan called the meeting to order at 7:00pm.

2. Pledge of Allegiance: Mr. Swan led the Board of Selectmen and members of the public in the Pledge of Allegiance.

3. Approve the minutes of the November 7, 2019 Regular Board of Selectmen's Meeting:

Mr. Swan reviewed the minutes of the November 7, 2019 and gave brief updates on certain items, the first being the Bradford-Marcy Cemetery link will be separately maintained from the Town website. The second being that the BINGO Ordinance may be brought back for consideration in February.

Selectman Chandler Paquette made a motion to accept the minutes as presented. **Motion passed unanimously.**

4. Accept Resignation of John Swan Jr. as Woodstock's Chief Constable: Mr. Paquette made a motion to accept the resignation of John W. Swan Jr. as Woodstock's Chief Constable with thanks for a job well done. **Motion passed unanimously.**

5. Consider the Appointment of Stewart Morse as Woodstock's Chief Constable: Mr. Swan stated that he has worked with Mr. Morse for a long time and highly recommends him to fill the vacancy of Chief Constable.

Mr. Swan made a motion to appoint Stewart Morse as Woodstock's Chief Constable. **Motion passed unanimously.**

Mr. Swan presents Mr. Morse with the Chief Constable Badge.

Mr. Morse thanks Mr. Swan for doing a great job as Chief Constable, and he thanked former Chief Constable Joe McGrady for the training that he insisted that the Constables receive which has made the Woodstock Constables an outstanding team, who are also hired by the Towns of Putnam and Pomfret.

6. Consider the Appointment of Crystal Adams as a Full Member of the Conservation Commission for the Term of November 23, 2019 through March 31, 2022: Mr. Swan explained to that Ms. Adams had been a member of the Conservation Commission. The Conservation Commission Ordinance had a clause that prohibited paid employees of the Town from serving on the Commission therefore once Ms. Adams became a paid employee of the Town of Woodstock, she had to resign her position. This clause was rescinded from the ordinance at a Town Meeting held on October 24th. Ms. Adams would now like to resume her seat on the Commission.

Ms. Swan made a motion to appoint Crystal Adams to the Conservation Commission for the Term of November 23, 2019 through March 31, 2022. **Motion passed unanimously.**

7. To Consider the Reappointments to Various Boards and Commissions for the Term November 19, 2019 through November 16, 2021:

Mr. Swan moves to appoint the following:

Agent for the Elderly	Deferred
Arboretum Committee	Philippa Paquette William Brower Andrea Krofina Jean Rocheleau Nancy Adams (Alt.)
Beautification Committee	Judith Gries Marian Hallowell
Burning Official	Richard G. Baron Russell J. Dowd David Elliott Timothy D. Young
Charter Communications	Nancy M. Gale Kurt Kaufman
Constable	James Bellerose Roy B. Bradrick Jr. Dennis Hebert Stewart Morse Janet Szpyrka John V. Swan Jr.
Flood & Erosion Control	John V. Swan Jr. Chandler Paquette Gregory Kline

Mark Parker
Lee Wesler

Open Space Land Acquisition

Dawn C. Adiletta
Syd Blodgett
George French
Roger W. Gale
Stewart Morse
Jeffrey Stefanik

Quasset School Advisory

Myra Pratte
Michael Bernardi
Elaine Lachapelle
Irene Wheeler

Recreation Committee

Sarah Bentley
Marie Chamberlin
Amy Monahan
Erika Cornelius Smith

Town Historian

Jeffrey Stefanik

Tree Warden

William Rathbone Jr.

Veteran's Advisory Committee

Glenn Boies
Russell Dowd
Everett G. Shepard III
Todd Smith

Motion passed unanimously.

8. Freedom of Information Act Orientation by Richard Roberts Esq: Mr. Swan explained that since he and Selectman Kline are new members to the Board of Selectmen he invited Mr. Roberts to do a basic overview of the Freedom of Information Act for them.

Mr. Roberts passed out a handout that HalloranSage use for teaching Freedom of Information seminars. This handout covered what constitutes a meeting and what does not constitute a meeting. He covered what agenda items can fall under executive session and how to proceed once executive session is called. He discussed when agendas must be filed and deadlines for when minutes are needed to be filed. He also stressed that members of the Board of the same party can meet. This is considered a caucus. However, members of the Board of different parties cannot meet without an agenda. This is considered a meeting of the Board

He also passed out a handout for the selectmen detailing the Statutory Duties of the Board of Selectmen. He stated that this handout discussed the Duties of the First Selectmen, who is considered the CEO of the Town, and the duties of the other Selectmen.

He encouraged the Board to attend any Freedom of Information seminars held in the area, and not to hesitate to contact him with any concerns or questions.

It was the consensus of the Board of Selectmen that the Office Manager Crystal Adams would be the person who would forward any questions that the Board of Selectmen had to Mr. Roberts.

Mr. Roberts was thanked for his presentation.

9. Consider and Vote on Revising the 2020 Transfer Station Regulations: No Fees Associated with the Disposal of Mattresses and Box Springs, No Brake Cleaning Fluids Accepted and Paint Cans will now be Accepted * Products must be in original container with original label. Container must be sealed and in good condition with no leaks. Containers must be no larger than 5 gallons. No spray paints or aerosol cans: Mr. Swan stated that the above revisions were being added for the upcoming year.

With regards to aerosol cans David Fortin asked if that included furniture polish cans and the like. Mr. Swan stated that he would check with Highway Foreman John Navarro about this.

Mr. Kline made a motion to accept the revisions to the 2020 Transfer Station Regulations as presented with clarification on what falls under the definition of an aerosol can. **Motion passed unanimously.**

10. Tax Rebates: Mr. Swan made a motion to accept the following Tax Rebates:

A tax rebate to Nissan Infiniti L T in the amount of \$322.91;

A tax rebate to Honda Lease Trust in the amount of \$767.36;

A tax rebate to Jessica M. Peterson in the amount of \$277.98, and

A tax rebate to Annamarie Feldman in the amount of \$22.25.

Motion passed unanimously.

11. Correspondence and Announcements:

Crystal Adams application for the Conservation Commission is included in the packet.

Danielle Payne's has submitted a letter of resignation from the Arboretum Committee.

The monthly activity report from the Connecticut State Police Troop D was received.

Mr. Swan also mentioned that Troop D gave a safety presentation to approximately 20 citizens on November 19th. Those who attended found it very informative.

A letter has been received from the Judy Nilan Foundation thanking the Board of Selectmen for their support of the Jog With Judy Race/Walk. The Foundation plans to hold the fifteenth annual Jog With Judy on May 2, 2020, and they will be submitting the needed paperwork in the near future.

12. Citizens Comments: Dawn Adiletta, Chair of the Open Space Land Acquisition stated that at times it has been difficult for the Commission to hold meetings due to the lack of a quorum. It was discussed at a recent meeting that it may be a wise idea to have alternate members, appointed from each of the sending Boards and Commissions. Ms. Adiletta realizes that this requires an amendment to the Ordinance, and she is willing to write draft language to be approved by the Town Attorney. It was the consensus of the Board of Selectmen to allow Ms. Adiletta to move forward on this.

Mr. Swan suggested that quarterly Town Meetings be held to take care of issues such as this.

Chairman of the Board of Finance Mike Dougherty congratulated Mr. Swan and Mr. Kline on their election to the Board and congratulates Mr. Paquette on his re-election. Mr. Dougherty stated that the Board of Finance would like to have a Tri Board meeting to be held some time in January to discuss the upcoming budget. Office Manager Crystal Adams will help coordinate the dates with the Selectmen.

13. Other from the Committee: Mr. Kline asked if the fire departments ever present reports to the Board of Selectmen similar to what Troop D does. Mr. Dougherty stated that they present a report at the Budget meetings. Mr. Dougherty stated that the number of calls that each of the departments receive have increased this year as opposed to last year.

Mr. Kline asked why the Economic Development Commission meeting minutes have not been posted to the website. Mr. Paquette stated that the Committee has not been able to meet due to the lack of a quorum. New members have been appointed and the Commission hopes to start meeting regularly soon.

With regards to the interest in Tree House Brewery wishing to start brewing on their Joy Road property, Mr. Kline suggested that the Crabtree and Evelyn property may be a perfect location for a brewery. Mr. Swan and Mr. Paquette stated that there is an interested party currently in negotiations for the Crabtree and Evelyn property.

14. Adjournment: Mr. Paquette made a motion to adjourn the meeting at 8:23pm. **Motion passed unanimously.**

Respectfully submitted,
Christine G. French
Recording Secretary