

**Town of Woodstock
Board of Selectmen
Regular Meeting
Thursday – December 19, 2019
7:00 PM – Room A**

MINUTES

PRESENT: Jay Swan, Gregory Kline and Chandler Paquette.

OTHERS PRESENT: Michael Dougherty, Dawn and Joe Adiletta, David Morse, Megan Bard Morse, Jeffrey Gordon, Emilie Hebert, Heather Paquette and Hallie Leo Winy reporter

1. Call to Order: First Selectman Jay Swan called the meeting to order at 7:24pm.

2. Pledge of Allegiance: Mr. Swan led the Board of Selectmen and members of the public in the Pledge of Allegiance.

3. Approve the Minutes of the December 5, 2019 Regular Board of Selectmen's Meeting:

First Selectmen Jay Swan went over the meeting minutes from the December 5, 2019 Regular Board of Selectmen's Meeting.

Selectmen Greg Kline updated the Board on his offer to help Kevin Withers with his research on veterans buried in the Bungay Hill Cemetery. Mr. Kline was able to find through an internet data base that there are 10 veterans buried in Bungay Hill Cemetery. He has passed this information on to Mr. Withers and suggested that Mr. Withers seek the help of someone with computer skills to help him with this project.

Selectmen Greg Kline made a motion to accept the minutes of the December 5, 2019 Regular Meeting Minutes of the Board of Selectmen as presented. **Motion passed unanimously.**

4. Set 2020 Regular Board of Selectmen's Meeting Dates:

The Board of Selectmen will meet twice monthly. The first monthly meeting will be on the first Thursday of the month at 4:00pm, and the second meeting will be on the third Thursday of the month at 7:00pm.

Selectmen Greg Kline made a motion to accept the 2020 Regular Board of Selectmen's Meeting Dates as presented. **Motion passed unanimously.**

5. Discussion and Vote on Increasing the Weekly Hours of the Building Official Position From 29 to 31.5 Hours Per Week:

Mr. Swan stated that Building Official Paul Feige has presented documentation on the increase of building permits issued and on inspections he has performed compared to previous years. Mr.

Swan feels that looking at this documentation that there is reason to increase the Building Inspectors hours from 29 to 31.5 hours. The increase in salary will be approximately \$8000.00, and this money will come from an employee who has declined both the health insurance and the stipend. He also stated that Mr. Feige will not be taking the health insurance. Mr. Swan also believes that there will be an increase in building permit fees and he has talked to Mr. Feige about the possibility of having fines for work done without building permits.

Selectmen Chandler Paquette stated that he feels that Mr. Feige is very thorough at his job, and he has heard positive feed back about Mr. Feige from citizens.

Mr. Chandler Paquette made a motion to increase the Building Officials hours from 29 hours to 31.5 hours beginning January 2, 2020. **Motion passed unanimously.**

6. Tax Rebates:

Mr. Jay Swan made a motion to approve the following tax rebates:

- A tax rebate to Margaret H. Rohloff in the amount of \$119.12;
- A tax rebate to Raymond Correia in the amount of \$19.87;
- A tax rebate to Cab East LLC in the amount of \$512.69, and
- A tax rebate to Cab East LLC in the amount of \$167.56.

Motion passed unanimously.

7. Correspondence and Announcements:

A monthly incident report has been received from State Police Barracks Troop D.

The Annual Report from NECCOG has also been received.

8. Citizens' Comments:

Megan Bard Morse, Chair of the Board of Education, stated that members of the Board of Education will be attending the Tri-Board Meeting, which will be held on January 15, 2019, at 7:00pm, at the Woodstock Middle School, in the cafeteria.

David Morse informed the Board of Selectmen that he found Mr. Feige very knowledgeable and good to work with.

9. Other form Committee:

Mr. Kline informed the Board of Selectmen that Diane Miller, a member of the Senexet Grange had approached him and stated that the members of the Grange were interested in selling the Grange building to the Town for a nominal fee. Mr. Kline feels that this would be something worth investigating. He stated that he thought that the Grange building would be a good location for an indoor/outdoor farmer's market and a senior citizens center, and more community events.

There was discussion on what kind of condition the Grange building was currently in, and what would be needed to be done to rehabilitate the building. Ms. Adiletta stated that the building may be in the Historic District, and any alterations to the building would need to go before the Historic District Commission. It was decided to have an informal meeting with Diane Miller about this topic at a future date.

10. Adjournment:

Mr. Chandler Paquette made a motion to adjourn at 7:52pm. **Motion passed unanimously.**

Respectfully submitted,
Christine G. French
Recording Secretary