

**Town of Woodstock Board of Selectmen
Regular Meeting
Thursday – June 4, 2020, 4:00 PM, ZOOM Online
In accordance with Governor Lamont’s Executive Order and social distancing guidelines
recommended by the CDC, members of the Board of Selectmen participated in the meeting via ZOOM.**

MINUTES

PRESENT: Jay Swan, Chandler Paquette, Greg Kline

OTHERS PRESENT: Crystal Adams, John Navarro, Diane Miller, and members of the public via ZOOM online

First Selectman Jay Swan shared the protocol and features available for participating in the Zoom meeting.

- 1. Call to Order:** First Selectman Jay Swan called the meeting to order at 4:02 pm.
- 2. Approve the Minutes of May 21, 2020 Regular Board of Selectmen’s Meeting:**

Motion was made by Chandler Paquette to **Approve** the May 21, 2020 Regular Board of Selectmen’s Meeting Minutes as presented. **Motion passed unanimously.**

First Selectman Swan clarified his previous comments he made after the May 21 meeting regarding the August 11, 2020 primary elections. Members of the public would need to return the absentee ballots to the Woodstock Town Hall as per the Governor’s Executive Order 7QQ. He also noted that this Executive Order expires September 9, 2020. Further information will be communicated should anything change relative to the general election in November.

- 3. Discuss Crystal Pond Park:** Mr. Swan stated that Selectman Greg Kline was questioning the possibility of providing recreational activities for children over the summer, specifically at Crystal Pond Park. The Board of Selectmen learned that Chris Mayhew does not have any recreational activities planned for the park, and the Park Commission had voted to suspend, effective October 10, 2019, all Day Camp Operations due to liability, security of buildings, safety of campers, inadequate program offerings, unavailable qualified staff, decreasing enrollment and general finances.

After the camp closed daily at 3 pm, lifeguards were never on duty during the week or on weekends. After consulting with Chris Mayhew, Chair of Crystal Park Commission, and Jackie DuBois, Eastford First Selectman, it was decided to close the beach to swimming. Signs will be posted. The park will remain open for hiking, horseback riding, passive recreation, disc golf, and kayak/canoe launch. Guests should maintain social distancing while enjoying its use.

- 4. Discuss Lucas Chest Compression System:** Information on the Lucas Chest Compression System was distributed to the Board of Selectmen prior to the meeting. This item was included in the FY 2020-21 budget proposal under Capital Improvement Nonrenewable at an amount not to exceed \$70,000, which the BOS approved on March 2, 2020. Four systems will be purchased at a total cost of about \$61,000. This purchase has no effect on taxes and is earmarked for this purpose. Although this was approved on March 2, it was recommended to entertain a motion identifying the actual cost of the four systems.

Motion was made by Greg Kline to **Approve** the purchase of four Lucas Chest Compression Systems at a cost not to exceed \$61,000 and to forward this to the Board of Finance for its consideration and final approval. **Motion passed unanimously.**

5. Open Bids for Aggregate, Catch Basin Cleaning, Equipment Rental, and Guardrail Installation for Fiscal Year 2020-2021:

The guardrail and catch basin cleaning bids were reviewed and discussed first.

Motion was made by Chandler Paquette to **Award** the bid from Durham Highway Contractors for guardrail installation as presented. **Motion passed unanimously.**

Motion was made by Chandler Paquette to **Award** the bid from Truax Corporation for catch basin cleaning as presented. **Motion passed unanimously.**

The Board of Selectmen agreed to authorize Highway Department Foreman John Navarro the ability to determine the aggregate and equipment rental bids based on the needs of the Highway Department.

6. Tax Rebates: None.

7. Correspondence and Announcements: The Board of Selectmen received a letter of resignation from Rick Canavan from the Woodstock Water Pollution Control Authority. Mr. Canavan's resignation was accepted by the Board of Selectmen, and a letter of appreciation will be sent to him.

The Board of Selectmen received notification from Alta Environment Corporation regarding its routine monitoring of water treatment and wells near the elementary school, which has been an ongoing process for years.

Mr. Swan referenced a letter from the Eastern Regional Tourism District, which is seeking a representative from Woodstock be appointed to its Board. Selectman Paquette suggested the letter be posted on the Town of Woodstock website asking for volunteers.

The Connecticut Department of Labor notified the Board of Selectmen that Teamster and ASFCME negotiations will be suspended for one year due to COVID-19 and will resume prior to July 1, 2021.

Mr. Swan referenced a letter from Solitude Lake Management regarding an ongoing agreement for management of Muddy Pond, specifically weekly testing of the pond. The cost is shared between Friends of Muddy Pond and the Town of Putnam WPCA for a total amount of \$5,480 annually.

8. Other from Committee: The Board of Selectmen acknowledged the progress being done in the Town Hall lobby where service windows are being installed for the Town Treasurer and Town Clerk offices.

9. Public Comments: Diane Miller shared that she was at the mask distribution event, which was held at the Fairgrounds recently. She felt the program was well organized and well attended. Mr. Swan did not have the total number of masks that were distributed, but he acknowledged how successful the program was and that boxes of masks were also distributed to neighboring towns that were in need. Ms. Miller noted that it was difficult to hear the conversations of the Board of Selectmen during the meeting. She recommended members use individual microphones if future meetings will be held in the same manner.

10. Adjournment: **Motion** was made by Greg Kline to **Adjourn** the meeting. **Motion passed unanimously.** The meeting adjourned at 4:53 pm.

The recording of this meeting can be found here: <https://www.youtube.com/watch?v=B21Gp3bj9kA&t=7s>

Cynthia Brown, Recording Secretary