

**Town of Woodstock Board of Selectmen  
Regular Meeting  
Thursday – July 2, 2020, 4:00 PM, ZOOM Online  
In accordance with Governor Lamont’s Executive Order and social distancing guidelines  
recommended by the CDC, members of the Board of Selectmen participated in the meeting via ZOOM.**

**MINUTES**

**PRESENT:** Jay Swan, Chandler Paquette, Greg Kline

**OTHERS PRESENT:** Atty. Rich Roberts, Diane Miller, and members of the public via ZOOM online

First Selectman Jay Swan shared the protocol and features available for participating in the Zoom meeting.

**1. Call to Order:** First Selectman Jay Swan called the meeting to order at 4:00 pm.

**2. Approve the Minutes of June 18, 2020 Regular Board of Selectmen’s Meeting:**

Selectman Greg Kline requested a revision to the June 18 minutes, as follows:

Item 2; 1<sup>st</sup> para.; 4<sup>th</sup> line: Replace “ballot” with “application.”

**Motion** was made by Chandler Paquette to **Approve** the June 18, 2020 Regular Board of Selectmen’s Meeting Minutes as amended. **Motion passed unanimously.**

**3. Update on Town Hall lobby renovations and protocols:** First Selectman Swan stated the renovations to the lobby are anticipated to be complete by the end of the week of June 6<sup>th</sup>. The lobby opened this week to the public and the service windows for the Town Clerk and Town Treasurer are being utilized. Protocols in the lobby include no more than seven people in the lobby at one time, and the public is encouraged to wear face masks. Hand sanitizer is available, and floor markers are visible to promote social distancing. Two computers for the Assessor and Building Departments are now available in the lobby for public use, and the public was reminded of other methods to conduct business, which include the drop box outside the Town Hall, and by email and online.

**4. Update on Town Beach:** Mr. Swan stated the Town Beach opened on June 26<sup>th</sup>. Portable restrooms will be delivered the week of July 6<sup>th</sup>. Constables will be present on the weekends from 10 am – 4 pm.

**5. Recent Beautification Committee efforts at Town Hall:** Two volunteers, Ethan Adams and Sean Fitzpatrick, have been working at the Town Hall planting and mulching under the supervision of the Public Works Department. Both were commended for their great job with clean-up and beautification efforts.

**6. Tax Rebates:** None.

**7. Correspondence and Announcements:** Mr. Swan sent a letter of support to the Office of Emergency Medical Services on behalf of K-B Ambulance Corps. Inc., which is looking to secure an additional ambulance. K-B is the Town’s paramedic intercept.

The Board of Selectmen received a letter from the Northeast District Department of Health regarding the recent vote on its fiscal year 2020-21 budget to increase the per capita rate from \$5.25 to \$5.75. This is based on the Town of Woodstock's population increase from 7,809 to 7,862 persons per the official July 1, 2018 Population Estimates provided by the State of Connecticut Department of Public Health.

CivicCMS sent a letter of apology for the delay in the go-live date for the Town's new website. The go-live date is now anticipated for mid- to late July.

The Last Green Valley shared its invitation to the 2020 Annual Meeting scheduled for Sunday, July 19, from 1-2 pm, with an optional guided walk at 12 pm, at Creaser Park, 100 Case Road, Coventry.

The Board of Selectmen received a letter of resignation from Bill Brower from the Palmer Arboretum Committee. Mr. Brower served for 11 years—10 as chair. A letter of appreciation will be sent to Mr. Brower acknowledging his years of service.

Mr. Swan followed-up on the suggestion from Diane Miller at the last meeting regarding radar speed signs in town. He learned these mobile post or trailer systems are solar powered and cost \$3,500 each. He will be researching this idea further and going out to look at a similar system soon.

- 8. Other from Committee:** At the last meeting, there was discussion around elected officials in the Town of Woodstock speaking out against racism and social injustice. Mr. Kline had offered to draft a statement since he was approached by a colleague who urged the citizens of Woodstock, as well as elected officials, to speak out against racism. Mr. Kline read his draft statement at the July 2<sup>nd</sup> meeting. After discussion, Selectmen Swan and Paquette appreciated Mr. Kline's effort and suggested he share his individual views as a citizen, but not on behalf of the Board of Selectmen.

**Motion** was made by Greg Kline to **Approve** the draft statement he prepared on racism and social injustice as an official statement by the Board of Selectmen. First Selectman Jay Swan (nay); Selectman Chandler Paquette (nay). **The motion did not pass.**

- 9. Public Comments:** None.

- 10. Adjournment:** **Motion** was made by Chandler Paquette to **Adjourn** the meeting. **Motion passed unanimously.** The meeting adjourned at 4:33 pm.

The recording of this meeting can be found here: <https://www.youtube.com/watch?v=7quVMcNpxHk>

Respectfully submitted,

Cynthia Brown  
Recording Secretary