

CONSTRUCTION DOCUMENT REQUIREMENTS

Construction documents submitted with Building Permit Applications **MUST BE COMPLETE** before the review process can begin. By State Code, review process may take up to 30 days. Plans for new building construction and additions must include the following:

1. Title page with referenced code used and design criteria
2. Front, rear, and side elevations to scale (2 copies)
3. Foundation information to include installer, concrete supplier & design mix (2 copies)
4. Individual floors (2 copies)
5. Bracing requirements, location and design information (2 copies)
6. Detail sheet with specific information
7. Plumbing & mechanical schedules & installers
8. Electrical plan & installers
9. Spec documents for any engineered lumber used
10. RES check must be completed and signed
11. Radon requirements

REQUIRED INSPECTIONS

1. Footings prior to placement of concrete
2. Walls prior to placement of concrete
3. Pre-backfill – includes foundation, seal & drains
4. Pre-floor slab – verify required radon piping installed
5. Rough framing, plumbing & electrical
6. Insulation
7. Final
8. Final for C/O to include: blower door test
copy of water test
copy of NDDH permit to discharge septic
Zoning Dept. sign-off
Highway Dept. sign-off
IECC Energy Efficiency Certificate (in visible area of home)

DECK PLANS MUST INCLUDE THE FOLLOWING

1. Floor plan of deck to scale (2 copies)
2. Connections of deck to structure, beams, posts and location of required brackets & hangers. (2 copies)
3. Size of materials (2 copies)
4. Spans of joists, beams, posts, etc. (2 copies)
5. Spacing and heights of guards, rails, & risers (2 copies)
6. Bracing requirements (2 copies)

DECK INSPECTIONS

1. Sono tube – supports prior to concrete placement
2. Pre-fab concrete supports
3. Final inspection

PICTURES ARE NOT ACCEPTABLE IN LIEU OF REQUIRED INSPECTIONS

**ALL INSPECTIONS REQUIRE 24 HOUR NOTICE FOR SCHEDULING & MAYBE
SCHEDULED OUT UP TO 5 DAYS**

**REQUIRED INSPECTIONS MUST BE COMPLETED AND NECESSARY
DOCUMENTATION MUST BE SUBMITTED IN ORDER FOR A CERTIFICATE OF
OCCUPANCY TO BE ISSUED**