

# BUILDING OFFICIAL'S OFFICE



415 Route 169  
Woodstock, CT 06281-3039  
(860) 928-1388 x 328

## REQUIREMENTS FOR CERTIFICATE OF OCCUPANCY

1. *House fully enclosed - with minimum 4" House #s*
2. *Electrical system complete – for expansion houses – all wires terminate, capped and in junction boxes.*
3. *Heating system in place and operating. Must run unit for inspector.*
4. *Plumbing system – completed with expansion areas capped off. HOT AND COLD RUNNING WATER MUST BE PRESENT.*
5. *Kitchen needs a working sink, sanitary kitchen and bathroom floor (needs paint if only plywood). Cabinets do not have to be installed.*
6. *One operating bathroom group, i.e., lavatory, toilet and tub or shower.*
7. *Garage attached or under dwelling area must be fire separated by ½" drywall (attached) and 5/8" drywall (under) with the door solid core 1 ¾" exterior door wood or steel.*
8. *Smoke detectors (hard-wire with battery backup) installed at each floor level change and in each sleeping room including basement.*
9. *At least one proper means of egress. Three (3) or more exterior steps require handrail.*
10. *Backflow preventer on boiler.*
11. *Interior stairs must include guardrails (not to allow the passage of a 4" sphere) as well as continuous handrail.*
12. *Permit to discharge from NDDH (septic).*
13. *Water testing report.*
14. *Zoning compliance sign-off which might include a landscaping bond.*
15. *Driveway sign-off by Highway Foreman*
16. *IECC Energy Efficiency Certificate (needs to be in a visible area on new homes)*
17. *Blower Door Certificate*