

# SCHEDULE OF INSPECTIONS

PLEASE ALLOW AT LEAST A 24 HR. MINIMUM NOTICE AND SCHEDULE ALL INSPECTIONS BY  
CALLING **860-928-1388 X328**

1. EXCAVATION - Inspection of depth of foundation/sonotube holes\*
2. FORMS - - When the following is installed – Prior to the placement of concrete\*
  - A - Footings
  - C – Radon Mitigation pipe
  - B - Foundation
  - D – under slab vapor barrier
3. PRE-BACK FILL - Footing/Perimeter Drains & Waterproofing
4. ROUGH - ALL PHASES MUST BE INSPECTED – PLEASE TRY TO COMBINE A, B, & C\*
  - A. Plumbing – Prior to any cover  
(concrete, insulation, drywall, etc.)
  - B. Electrical – Prior to any cover(interior) and  
Trenches (exterior)
  - C. Framing/Sheathing – Prior to any siding/or exterior vapor barrier
  - D. Fireplace – Prior to closing smoke chamber  
(throat in)\*
5. ROOFING -
  - A. Ice & water inspection
  - B. Roof deck bitumen membrane tape inspection  
(photos are accepted showing entire job)  
**email: [buildingofficial@woodstockct.gov](mailto:buildingofficial@woodstockct.gov)**
  - C. Final
6. ANY GAS/PROPANE WORK DONE (pressure tests, bonding, trenches, finals, etc)
7. INSULATION & VENTILATION – Prior to finish wall cover & ceiling\*
8. FINAL ON ALL BUILDING/ELECTRICAL/PLUMBING/MECHANICAL PERMITS,  
after work is completed.
9. FINAL INSPECTION BEFORE OCCUPANCY – 10 days prior notice for  
an inspection. Prior to issuance of a C/O please obtain:
  - A. A well water analysis which has been approved by the  
Northeast District Department of Health
  - B. Final approval of the septic system to discharge
  - C. Zoning Approval – E&S Bond if required
  - D. Paved driveway apron or arrangement of bond with the  
Zoning Official and Highway Foreman

**C/O WILL NOT BE ISSUED ON SAME DAY OF FINAL INSPECTION**

**\*\*DO NOT CONTINUE UNTIL APPROVED\*\***

Inspection Hours: Mon. 12 pm-4pm, Tues. 12 pm-4pm, Wed. 12pm-5:30pm, Thurs. 12pm-4pm  
(earlier by appointment)

Office Hours: Monday – Thursday 8:30-4:30 Wednesday 8:30 am – 6:00 pm