

Crystal Pond Park Commission
Minutes from Meeting on September 7, 2022
Location: Crystal Pond Park - 6 pm
Submitted by David Barlow, Chairman

Members present: David Barlow, Bill Bradley, John Cimochoowski, Brian Griffin, Jillian Jette, Chuck Lee, Paul Oleszewski, Rick Torgeson

Members absent: Molly Thienel, (open position from Eastford)

- 1. The Meeting was Called to Order at 6:03 pm**
- 2. Approval of Minutes of the Aug 3, 2022 Meeting:** Lee made a motion to accept the minutes as written. Seconded by Bradley. Passed unanimously.
- 3. Financial Report:** The Chairman reviewed the revenues and expenses for August.
- 4. Rental Update:** Jette reported that there are still five upcoming events scheduled for the rest of 2022; and four tentative or confirmed events for 2023. There were seven rental events in August: 2 group meetings, 2 birthday parties, 1 wedding celebration, and 2 two-day cabin rentals.
- 5. Maintenance and Management:** Work completed in August included: 1) Repair of broken window in Dining Hall, 2) Update of photos and rental program documents on the CPP website, and 3) Completion of a water quality test by Cimochoowski and filing the results with the State.
- 6. STEAP GRANT:** The Chairman reported that the Eastford Board of Selectmen approved submitting a STEAP Grant application with the State of Connecticut to fund capital improvements at Crystal Pond Park. Barlow and Torgeson worked with Deb Richards, Eastford's First Selectman, to gather the information required for the Application. The Application was completed and submitted prior to the Aug 15th deadline. The CPPC capital improvement plan includes: The installation of new windows in the Dining Hall, the installation of an HVAC system and ceiling fans in the Dining Hall, building new structures to replace the badly deteriorated Maintenance Shed and Pump House, plus some needed repair work on the driveway and eroded beach. The estimated cost for all proposed improvements totaled \$125,000. The CPPC will cover \$25,000 (20% of the cost) from its own funds. The Town of Eastford is requesting reimbursement of the remaining \$100,000 from the STEAP program. A decision on the Application is expected by September 15th.

The Chairman discussed the financial arrangements for STEAP funding with Town of Woodstock officials, and it was agreed that, if the STEAP grant is approved, \$25,000 currently held in CPPC-designated funds by the Woodstock Treasurer will be transferred to the Town of Eastford, and that Eastford's Treasurer will handle all expenditures and reimbursement requests for the proposed STEAP capital improvements. Woodstock's Treasurer will continue to handle all regular income & expenses (electricity, trash service, port-a-potty service, etc.) for the Park.

Torgeson made a motion that the minutes reflect the Commission's sincere thanks to the Eastford BOS for supporting the CPPC's proposal for funding capital improvements at the Park via a STEAP grant application. And, that the Commission greatly appreciates the work of First Selectman Deb Richards in assisting the Commission with completing the Application in an expedited manner. The motion was seconded by Griffin. It passed unanimously.
- 7. Citizen Participation:** Roger Wolfe, representing the Eastford Conservation and Historic Preservation Commission inquired about the status of the Trout Pond Dam project. The Commission reported that, as of last Fall, the CPPC believes that the Commission and the BOS of Eastford and Woodstock all were leaning towards breaching the dam. However the Commission knows of no activity since then, and that the final decision regarding what to do, and when to start it, lies with the two Select Boards.
- 8. New Business:** The next regular meeting of the Commission scheduled for October 5th was cancelled. It will be replaced by a special CPPC meeting on October 12th.
- 9. Motion to Adjourn:** Griffin made a motion to adjourn. Seconded by Lee. The motion passed unanimously at 7:50 pm.