

Crystal Pond Park Commission
Minutes from Meeting on December 7, 2022
Location: Woodstock Town Hall - 6 pm
Submitted by David Barlow, Chairman

Members present: David Barlow, Bill Bradley, Brian Griffin, Jillian Jette, Chuck Lee, Paul Oleszewski

Members absent: John Cimochowski, Molly Thienel, Rick Torgeson, (open position from Eastford)

- 1. The Meeting was Called to Order at 6:01 pm**
- 2. Citizen's Participation:** Mallory Selfridge, a resident of Eastford, attended the meeting to introduce himself, meet the Commission members, and become better acquainted with the mission and work of the CPPC; all with the intention of possibly joining the Commission.
- 3. Approval of Minutes of Nov 2, 2022 Meeting:** Lee made a motion to accept the minutes as written. Seconded by Griffin. Passed unanimously.
- 4. Financial Report:** None given
- 5. Rental Update:** Jette reported that we currently have deposits for three weddings and one party for 2023.
- 6. Maintenance and Management:** The entire Commission met at the Park on Nov 5th to prepare the Park for the winter season. The Dining Hall plumbing was drained and antifreeze added to drain traps. A group walked the entire disc golf course checking for damage and debris, and blew leaves from the tees. The aluminum dock frames were moved into the Arts and Crafts Building for long-term storage.

This past month the driveway was raked once again to remove ruts, and brush beside the stone wall along the disc golf parking lot was cut down.
- 7. STEAP Grant Update:** \$25,000 from CPPC funds held by the Town of Woodstock was transferred to the Town of Eastford, to be put into an account managed by Eastford for funding upcoming STEAP projects.

Barlow obtained a copy of the as-built plan for the Dining Hall septic system from Northeast District Dept of Health. Deb Richards, Eastford's First Selectman, has had several conversations with our DECD agent, but has yet to receive a draft contract to sign.
- 8. New Business:** Mallory Selfridge confirmed his interest in joining the CPP Commission. Following his departure, the Commission discussed his expressed interest to represent Eastford on the Commission. Lee made a motion to recommend that the Eastford Board of Selectmen appoint Selfridge to the CPPC. It was seconded by Griffin, and passed unanimously. The Chairman will so inform the Eastford BOS.
- 9. Motion to Adjourn:** Griffin made a motion to adjourn. Seconded by Oleszewski. The motion passed unanimously at 7:06 pm.