

Crystal Pond Park Commission
Minutes from Meeting on March 8, 2023
Location: Eastford Town Office Building - 6 pm
Submitted by David Barlow, Chairman

Members present: David Barlow, Bill Bradley, John Cimochoowski, Chuck Lee, Paul Oleszewski, Molly Thienel, Rick Torgeson (via phone)

Members absent: Brian Griffin, Jillian Jette, Mallory Selfridge

1. The Meeting was Called to Order at 6:04 pm

2. Citizen's Participation: None.

3. Approval of Meeting Minutes from Feb 8, 2023: Lee made a motion to accept the minutes as written, with the correction that the CPPC owns four, not three paintings currently stored in the Eastford Library (see item 7 in the minutes). The motion was seconded by Bradley. It passed unanimously, with Cimochoowski abstaining.

4. Financial Report: Thienel presented the financial results for January and February. There were no out-of-the ordinary income/expenses. Cimochoowski made a motion to accept the report. Seconded by Lee. Approved unanimously.

5. Rental Update: There are currently four weddings and three other rentals confirmed for 2023.

6. Maintenance and Management:

Lee reported that he had inspected the Trout Pond Dam for flow obstructions and confirmed there were none.

Lee checked on the four paintings by Wayne Morrell owned by the CPPC, and currently stored at the Eastford Library. The sale of these paintings has been discussed off and on for years by the Commission. It was decided that Cimochoowski and Barlow will inform the First Selectmen of Woodstock and Eastford that the CPPC has decided to auction them off, and to seek their consent.

Thienel and Cimochoowski spoke with several Woodstock officials regarding the availability of funds to address the Trout Pond Dam situation. Further inquiries will be made.

The Commission's annual Spring Clean Up Day will be held on Saturday, April 22nd starting at 9 am. Barlow will reconnect the plumbing in the Dining Hall by April 11th. Cimochoowski will chlorinate the well and sample the Dining Hall tap water shortly thereafter in preparation for a Boy Scout campout starting on April 21.

7. Update on STEAP Projects:

Eastford First Selectman Richards has confirmed that the STEAP contract with the State was signed on Feb 3, 2023. Barlow will meet with Selectman Richards to clarify the requirements for competitive bids, and other documentation issues required by the STEAP program.

Dining Hall Windows – The current plan to replace 41 leaky windows in the dining area of the Dining Hall (kitchen windows will be addressed later) with new, white vinyl, double hung windows was discussed. Lee made a motion to proceed with purchasing the windows as per Chace Building Supply's quote, contingent upon any needed modifications due to STEAP requirements. Cimochoowski seconded the motion. It passed unanimously.

Barlow reported that he had filed a building permit application for the window installation with the Woodstock Building Official. It has been approved pending payment of the permit fee.

HVAC System – Quotations have been received from CNM Heating Cooling & Piping (Storrs), and Stafford Mechanical Services (Stafford Springs) to install two 3-ton mini-split heat pump units for heating and cooling the Dining Hall. Cimochoowski made a motion to accept the bid from CNM Heating Cooling and Piping, with modifications if required by STEAP program rules. Bradley seconded the motion. It passed unanimously.

Barlow reported that a house account for the Town of Eastford is being set up at Chace Building Supply for the purchase of materials needed for upcoming STEAP projects.

8. New Business: None

9. Motion to Adjourn: Oleszewski made a motion to adjourn. Seconded by Bradley. The motion passed unanimously at 7:23 pm.