

Crystal Pond Park Commission
Minutes from Meeting on April 12, 2023
Location: Woodstock Town Hall - 6 pm
Submitted by David Barlow, Chairman

Members present: David Barlow, Bill Bradley, John Cimochoowski, Brian Griffin, Jillian Jette, Chuck Lee, Paul Oleszewski, Mallory Selfridge, Rick Torgeson

Members absent: Molly Thienel

1. The Meeting was Called to Order at 6:03 pm

2. Citizen's Participation: None.

3. Approval of Meeting Minutes from March 8, 2023: Lee made a motion to accept the minutes as written. The motion was seconded by Cimochoowski and approved unanimously.

4. Financial Report: The Commission received a \$200 sponsorship of Tee 14 from Fully Stoked Coffee. The tee sign has been reprinted to indicate this sponsorship.

5. Rental Update: Jette provided the monthly update. There are currently 12 events confirmed for 2023. The Commission decided that due to time needed for cleaning, it will only allow one Dining Hall event per weekend. The Commission approved hosting a PDGA-endorsed disc golf tournament on August 5th. The Commission also approved a request from the Woodstock Democratic Town Committee for a "drop-in" event at the Dining Hall, date to be determined.

6. Maintenance and Management:

Dead & Dying Trees – A very large tree fell behind the dumpster, taking down two other trees with it. Some side branches are now blocking the disc golf path and need clearing. The Commission was notified that several large trees on Park property were threatening a building and the property of Park neighbors on Walker Lane. Five dead/dying trees were safely cut down on April 3rd. Torgeson made a motion to approve paying Rob Davis for his emergency work in removing these hazard trees. The motion was seconded by Lee and approved unanimously.

It was reported that unauthorized off-road vehicles may be using the Park access road from Weeks Rd up to the Trout Pond. The cable across this road was taken down when the tree it was attached to was cut down many years ago. Lee will investigate.

On April 7th Torgeson and Barlow reconnected the plumbing in the Dining Hall and turned on the water for the upcoming rental season. Cimochoowski has chlorinated the well and will take water quality samples in the week ahead.

Torgeson will arrange Allstate's annual inspection of our fire extinguishers and the kitchen fire suppression system. He will also schedule our annual inspection by the Woodstock Fire Marshall.

Cimochoowski and Barlow confirmed permission from the Woodstock and Eastford first selectmen to auction off the four paintings by Wayne Morrell currently owned by the CPPC. Cimochoowski will follow up with the Rockport Art Association.

Bradley cleaned up the gardens at the Park entrance.

The Commission's annual Spring Clean Up Day will be held on Saturday, April 22nd starting at 9 am.

7. Update on STEAP Projects:

Barlow and Torgeson met with Eastford First Selectman Richards to confirm the status of pending STEAP projects, and the requirements of the town's procurement policy.

Dining Hall Windows – The manufacturer is scheduled to ship the 41 new windows on April 21. They will be stored at Chace Building Supply and delivered as needed.

HVAC System – CNM Heating Cooling & Piping is scheduled to install the new system on May 11. We are currently wrapping up bids for the electrical work.

8. New Business: None

9. Motion to Adjourn: Cimochoowski made a motion to adjourn. Seconded by Griffin. The motion passed unanimously at 7:21 pm.