

**Crystal Pond Park Commission**  
**Minutes from April 7, 2021 Special Meeting**  
**Location: Eastford Town Office Building, 6 pm**  
**Submitted by David Barlow, Chairman**

Members present: David Barlow, Beach Baywood (via phone), Bill Bradley, John Cimochoowski, Brian Griffin, Chuck Lee, Chris Mayhew, Paul Oleszewski, Rick Torgeson (via phone), Jim Trowbridge

Members absent: None

1. **Called to order:** Meeting was called to order at 6:04 pm
2. **Citizen participation:** None
3. **Minutes from March 3, 2020 Meeting:** Lee made a motion to accept the minutes as written. Seconded by Oleszewski. Passed unanimously.
4. **Financial report:** The CPPC Fund balance was \$18,586.48 on March 31st. Receipts this month totaled \$1,006.91. Expenditures totaled \$530.00. Cimochoowski made a motion to accept the Treasurer's report. Seconded by Trowbridge. Passed unanimously.
5. **Rental update:** Griffin announced that we currently have nine potential events on this year's rental schedule, with four additional inquiries.
6. **Maintenance and Management:**
  - a. **Building Demolition:** The Commission has received approval from the First Selectmen of Woodstock and Eastford to take down and dispose of six structures formerly used by the Boy Scouts which are badly deteriorated, are of no value to the mission of the Park, and are an eyesore. The Chairman will pursue a demolition permit from Woodstock's Building Official. Woodstock's First Selectman offered the assistance of the Woodstock Dept of Public Works. The Chairman will follow up with the Director of Public Works. Mayhew made a motion to allocate up to \$1,500 for the rental of dumpsters to dispose of the debris. Seconded by Griffin. Passed unanimously.
  - b. **Water Test:** Commission member Cimochoowski, a CT registered sanitarian, will coordinate the required upcoming water safety test with Microbac Labs.
  - c. **Park Boundary at 11<sup>th</sup> Tee:** Lee reported that he had recently hired KWP Associates to locate the boundary corner between CPP land and abutting land owned by Lee. KWP planted a stake at the supposed corner. The location of the stake appears to differ from the corner post identified in a previous survey by CME. Barlow will follow up with CME.
  - d. **Removal of Dead & Dying Trees:** The Commission thanks Trowbridge and his son Luke for taking down six dead and dying trees. The trees on the lawn of the Dining Hall in particular, were rotted to the point of risk of blowing over. The Commission held a workday on March 13th to cut up and remove these downed trees. There are several more dead ash trees along the drive that need to be taken down in coming months.
  - e. **Cleanup Around Park Entrance:** Barlow chipped and removed downed branches and rotted tree trunks around Tee #17 and the Park Entrance.
7. **Chairman's Comments:**
  - a. **Commission Workday to Prep for Rental Season:** A workday has been scheduled for 9 am, April 17th to turn on the water supply, and clean and prep the Dining Hall, kitchen and bathrooms for the upcoming rental season.
8. **Motion to Adjourn:** Cimochoowski made a motion to adjourn. Bradley seconded. The motion passed unanimously at 7:22 pm.