

**Crystal Pond Park Commission**  
**Minutes from May 5, 2021**  
**Location: Crystal Pond Park, 6 pm**  
**Submitted by David Barlow, Chairman**

Members present: David Barlow, Beach Baywood (via phone), Bill Bradley, John Cimochoowski, Brian Griffin, Chuck Lee, Chris Mayhew, Rick Torgeson, Jim Trowbridge

Members absent: Paul Oleszewski

- 1. The Meeting was called to Order at 6:05 pm**
- 2. Citizen Participation:** None
- 3. Minutes from April 7th Meeting:** Lee made a motion to accept the minutes as written. Seconded by Cimochoowski. Passed unanimously.
- 4. Financial Report:** The CPPC Fund balance was \$20,532.53 as of April 31st. Receipts this month totaled \$2,356. Expenditures totaled \$409.95. Cimochoowski made a motion to accept the Treasurer's report. Seconded by Trowbridge. Passed unanimously.
- 5. Rental Update:** Griffin announced that we currently have 12 potential events on this year's rental schedule, but some are awaiting confirmation.
- 6. Maintenance and Management:**
  - a. Water Test:** Cimochoowski reported that the well has been chlorinated. The water will be sampled and tested in the near future.
  - b. Workday:** The Commission held a workday on May 17th with great turnout by the Commission. The work focused on extensive cleaning of the Dining Hall, kitchen and bathrooms. The building is now open and prepared for the upcoming rental season.
  - c. Removal of Dead & Dying Trees:** On April 29<sup>th</sup> Lindon Tree Service cut down a large oak tree overhanging the Caretaker's Cottage, along with three dead ash trees on the boundary with Vaida's. Trowbridge and son Luke removed a tree threatening the power line to the Lakeside Cottage. This week the trunk of a large hemlock on the shoreline cracked. The tree fell into in a nearby hemlock, thereby preventing it from falling to the ground and taking down the power line. Eversource has been contacted and will remove it, along with two other dead hemlocks along the shore behind the power lines.
  - d. Building Demolition:** After approval by both Boards of Selectmen, a demolition permit was obtained from the Woodstock Building Official. Trowbridge and Barlow removed all items to be saved, and metal to be recycled, from the Trading Post, old showers and the latrine near Highland. The Commission rented a dumpster. A crew from Woodstock Public Works removed the designated structures; and broke up and removed the old concrete floors. The crew also removed many old stumps and stones from the Dining Hall lawn. Fill was added to the washed out area at the beginning of the drive. The Commission thanks John Navarro and his skilled crew for their excellent work on this project. Additional work is scheduled for next week.
- 7. Chairman's Comments:**
  - a. Lakeside Cabin:** Woodstock Valley Electric has started work on upgrading the electrical service to the Lakeside Cabin by replacing the old fuse box with a new circuit breaker panel, and replacing the mast bent by a tree falling on its overhead wire.
  - b. Boundary near Tee #11:** Barlow contacted Craig Bigger, a surveyor with CME to further investigate and verify the proper location of the corner marker near Tee #11. Torgeson made a motion to allocate \$400 for surveying this area of Park property, to add the location of the stone pile and the stake placed by KWP to CME's latest map, to examine whether the stone pile appears to be an ancient marker, and to examine several old deeds to determine the location that these documents point to as the boundary corner.

Trowbridge seconded the motion. The motion passed unanimously, with Lee abstaining. Lee reported that KWP will provide him with a report of where they believe the corner marker should be and why.

- c. **Building Permit:** Barlow reported that a building permit application for work on the Caretaker's Cabin was filed. Waiting for approval.

- 8. **Motion to Adjourn:** Trowbridge made a motion to adjourn. Bradley seconded. The motion passed unanimously at 7:25 pm.