

Crystal Pond Park Commission
Minutes from Meeting on June 1, 2022
Location: Crystal Pond Park - 6 pm
Submitted by David Barlow, Chairman

Members present: David Barlow, Bill Bradley, John Cimochoowski, Jillian Jette, Chuck Lee, Paul Oleszewski, Molly Thienel, Rick Torgeson

Members absent: Brian Griffin, (open position from Eastford)

- 1. The Meeting was Called to Order at 6:05 pm**
- 2. Citizen Participation:** None
- 3. Approval of Minutes of the May 4, 2022 Meeting:** Cimochoowski made a motion to accept the minutes as written. Seconded by Lee. Passed unanimously.
- 4. Financial Report:** Thienel reviewed May's revenues and expenses. This past month, expenses totaled \$2,400.88. Revenues totaled \$596.00. Thompson Cleaning Services was established as a vendor, and has been hired to clean the Dining Hall and Lakeside Cabin as needed. Cimochoowski made a motion to accept the Treasurer's report. Seconded by Lee. Passed unanimously.
- 5. Rental Update:** There were 4 rental events in May: two cabin rentals, a party in the Dining Hall, and a wedding. Jette reported that we are seeing increasing interest in small event rentals. Current scheduled rentals for June include a Boy Scout camp out, a wedding, an association meeting, and one or two birthday parties.
- 6. Maintenance and Management:**

Work completed in May included: 1) The June Norcross Webster Scout Reservation picked up the Boy Scout totem pole previously displayed in the Dining Hall. 2) Torgeson installed a new wood edge around the fireplace mantle, and applied stain and polyurethane to the newer and lighter wood on the fireplace wall to blend in all paneling. 3) Barlow, Torgeson and Oleszewski used an upholstery cleaner to clean 114 cushioned chairs for use this rental season. The extra chairs were removed from the Dining Hall and placed in storage. 4) Torgeson sanded and repainted the exterior siding along the South handicap ramp. 5) Barlow and Oleszewski tidied up the Dining Hall by removing the many nails, tacks, push pins, and old decorating remnants that had collected over the years. 6) Oleszewski did additional work on the parking lot, and walked the entire disc golf course tidying up the tees and checking for trash. 7) Thompson Cleaning Services washed the Dining Hall windows, inside and out.
- 7. New Business:** After discussions on possible options for improving the appearance of the Dining Hall and/or the comfort of guests, Torgeson made a motion to contact Woodstock Valley Electric and gather information regarding options for installing a central vent fan in the peak of the roof, and/or installing ceiling fans throughout the Dining Hall. Seconded by Lee. Passed unanimously.
- 8. Motion to Adjourn:** Cimochoowski made a motion to adjourn. Seconded by Bradley. The motion passed unanimously at 7:15 pm.