

**Crystal Pond Park Commission**  
**Minutes from Meeting on May 4, 2022**  
**Location: Crystal Pond Park - 6 pm**  
**Submitted by David Barlow, Chairman**

Members present: David Barlow, Bill Bradley, John Cimochoowski, Brian Griffin, Chuck Lee, Paul Oleszewski, Molly Thienel, Rick Torgeson

Members absent: Jillian Jette, (open position from Eastford)

- 1. The Meeting was Called to Order at 6:05 pm**
- 2. Citizen Participation:** None
- 3. Approval of Minutes of April 6, 2022 Meeting:** Cimochoowski made a motion to accept the minutes as written. Seconded by Griffin. Passed unanimously.
- 4. Financial Report:** Thienel reviewed the April revenues and expenses.
- 5. Rental Update:** There are three events scheduled for May: a cabin rental, a party in the Dining Hall, and a wedding. The Commission confirmed they will accept reservations for the Pavilion / Ball Field. Rental fee: \$100/day for Eastford and Woodstock residents. \$150/day for non-residents. When this area is reserved (rented), the Commission will post a sign indicating the area is reserved.

The Commission accepted a bid from Thompson Cleaning Services to clean the Dining Hall and/or Lakeside Cabin, as needed prior to rental events, and to also use them for specific additional agreed-upon tasks (such as window washing).

The option of cleaning the current chairs versus purchasing new chairs for the Dining Hall was discussed. It was decided at this point, to clean the existing chairs and to postpone a decision regarding purchasing new chairs after further discussion.

**6. Maintenance and Management:**

a. **Report on April 23<sup>rd</sup> Workday:** Commission members Oleszewski, Torgeson, Thienel, Jette and Barlow were joined by local volunteers Bruce, Jai & Zeb Barlow, Chris Mayhew, and Cindy Downs. The kitchen, bathrooms, Lakeside Cabin and Dining Hall were thoroughly cleaned, and the fireplace stones scrubbed of soot and grime. The large amount of acorns and sticks that had accumulated on the Dining Hall lawn was blown, raked and removed. Leaves along the driveway, fire ring and edge of the woods were blown back. The mulch around the Dining Hall was refreshed. Many thanks to all who helped in preparing the grounds and facilities for another season of use.

b. **Other Cleanup Activities:** Oleszewski and Barlow cleaned up the woods edge along the driveway, clearing downed branches and other material. They also used a tractor and box blade to smooth out the winter ruts from the driveway and parking lots. Oleszewski also cleared brush and leaves around the beach.

Bradley prepped the gardens at the entrance to the Park, and planted flowers and other plants to dress up the Park entrance.

c. **Safety Inspections:** On April 18, Allstate performed its annual inspection of the fire suppression system in the kitchen, and checked and recertified all fire extinguishers. The Commission purchased and installed a new K-series fire extinguisher (specifically for grease fires) in the kitchen. On April 29, the Woodstock Fire Marshal conducted his annual inspection of the Park facilities (emergency lights, smoke detectors, safety certifications, etc.).

- d. Water Testing:** Water, which had been turned off for the winter, has been restored to the Dining Hall. Cimochoowski chlorinated the well and will submit water quality samples to Microbac for testing in the coming weeks.
- e. New Sign Board:** Barlow and Torgeson installed new Sign Board in front of the Dining Hall. This sign will consolidate the Park's general rules and regulations, specific information regarding swimming and boating, rules regarding pets, and information regarding the rental of Park facilities. A plea for donations and a new collection box was also added to the signboard.
- f. Totem Pole:** Torgeson orchestrated the removal of the totem pole from the Dining Hall. Lee will arrange its transport to its new home at the June Norcross Webster Scout Reservation in Ashford.

**7. New Business:** None

**8. Motion to Adjourn:** Cimochoowski made a motion to adjourn. Seconded by Cimochoowski. The motion passed unanimously at 7:32 pm.