

Crystal Pond Park Commission
Minutes from July 7, 2021
Location: Crystal Pond Park, 6 pm
Submitted by David Barlow, Chairman

Members present: David Barlow, Bill Bradley, John Cimochoowski, Brian Griffin, Chuck Lee, Paul Oleszewski, Rick Torgeson, Jim Trowbridge

Members absent: Beach Baywood, (vacant position from Woodstock)

1. The Meeting was called to Order at 6:08 pm

2. Citizen Participation: None

3. Minutes from May 5th Meeting: Cimochoowski made a motion to accept the minutes as written. Seconded by Griffin. Passed unanimously.

4. Commission Membership & Election of Officers: Chris Mayhew decided not to continue on with the Commission for another term. The Commission thanks him for his years of service, leadership and accomplishments while serving as both a Commissioner and more recently as Chairman of the Commission. The Commission is now seeking a replacement member from Woodstock.

The Commission elected the following officers: Chairman – David Barlow (motion by Trowbridge, seconded by Griffin, unanimous). Vice Chairman – John Cimochoowski (motion by Trowbridge, seconded by Torgeson, unanimous). Secretary – Brian Griffin (motion by Oleszewski, seconded by Trowbridge, unanimous). Treasurer – Rick Torgeson (motion by Griffin, seconded by Cimochoowski).

5. Financial Report: The CPPC Fund balance stands at \$18,843.82 as of June 30th. Torgeson reviewed the revenue and expenses for the month. Major expenses included the electrical repair by Woodstock Valley Electric, and the removal of demolition debris by Willimantic Waste. Oleszewski made a motion to accept the Treasurer's report. Seconded by Cimochoowski. Passed unanimously.

6. Rental Update: Griffin reviewed the current status on rentals. There have been five completed rentals to date. Eight more are confirmed. The Commission decided not to change its policy on prohibiting the sale of alcohol (e.g., cash bars) at rental events. There will be no serving of alcohol from the Dining Hall lawn. The Commission reviewed several proposed changes to the text of the Rental Agreement. The Chairman will review these changes with the Select Boards. The Commission agreed not to rent out its facilities on future 4th of July holidays in order to not interfere with public use of the Park on a potentially very busy day.

7. Maintenance and Management:

a. **Removal of Dead & Dying Trees:** On May 10th Asplundh cut down four hemlock trees along the shoreline that required removal per Eversource because they threatened the power lines. The wood was removed by Woodstock Public Works.

b. **Building Demolition:** The Commission cleaned out the Cook's Cabin, Adirondack Shelter and nearby latrine. On May 11, a crew from Woodstock Public Works demolished these structures and placed them in a dumpster for disposal. Eastford Public Works later removed a small amount of debris that would not fit in the dumpster. The Commission cleaned up the demolition sites. The total dumpster cost for removing these three plus three earlier structures was \$1,676.62.

- c. Dining Hall Lawn, Parking Lot & Driveway:** During the last two months volunteers on the Commission worked hard to improve the grounds of the Park. Tree roots and rocks were dug out of a large section of the Dining Hall's south lawn. The compacted soil was loosened and then seeded. The fire ring was rebuilt and items stored under the Dining Hall removed. Rocks were dug out of the north section of the lawn and holes filled. New plants and mulch were added around the Dining Hall. The porches of the Dining Hall were power washed. Several stumps, tree roots and rocks were dug out of the lower parking lot and the gravel scraped to flatten the parking area. Potholes in the main drive were filled. The split rail fence which was damaged by prior falling trees was repaired.
- 8. Trout Pond Dam:** CT DEEP recently requested information on the Towns' plan to address the deteriorated condition of the dam. Torgeson made a motion to appoint Lee as the Commission's liaison with the Select Boards to assist the Select Boards as needed in next steps towards creating a plan of action. The motion was seconded by Griffin and passed unanimously.
- 9. Chairman's Updates:** On May 10th, Woodstock Valley Electric completed repair on the overhead wire to the Lakeside Cabin, a new switch for the parking lot light, and a new electrical panel inside the cabin. The Woodstock Fire Marshall inspected the Park facilities on May 26. Final paperwork on the water test results was submitted to the State. New parking signs and rental supplies were purchased.
- 10. Motion to Adjourn:** Cimoichowski made a motion to adjourn. Lee seconded. The motion passed unanimously at 8:27 pm