

**Crystal Pond Park Commission**  
**Minutes from Meeting on September 1, 2021**  
**Location: Crystal Pond Park, 6 pm**  
**Submitted by David Barlow, Chairman**

Members present: David Barlow, John Cimochoowski, Brian Griffin, Chuck Lee, Paul Oleszewski, Jillian Riches, Rick Torgeson

Members absent: Beach Baywood, Bill Bradley, (open position from Eastford)

- 1. The Meeting was called to Order at 6:07 pm**
- 2. Citizen Participation:** None present.
- 3. Approval of Minutes from August 11, 2021 Meeting:** Cimochoowski made a motion to accept the minutes as written. Seconded by Griffin. Passed unanimously.
- 4. Commission Membership:** Following a recommendation by the Commission, on August 19<sup>th</sup> the Woodstock Board of Selectmen appointed Woodstock resident Jillian Riches to the open Woodstock position on the Commission. The CPPC welcomed Riches to the Commission and confirmed her interest in taking over as coordinator of our rental events.
- 5. Financial Report:** Torgeson reviewed the revenue and expenses for the month. In addition to disc golf money and other cash contributions, the Commission thanks Robert & Deborah Kirk for their generous donation to the Park. The CPPC Fund balance stands at \$25,442.39 as of August 31st. Griffin made a motion to accept the Treasurer's report. Seconded by Lee. Passed unanimously.
- 6. Rental Update:** Griffin reviewed the current status on rentals. There have been ten completed rentals to date in 2021. There are nine more confirmed upcoming events. The Commission reviewed several proposed revisions to the text of the current Rental Agreement suggested by our insurance carrier. The Park is now covered by an umbrella policy which negates the need for renters to purchase individual coverage for "small" rental events – i.e., short events lasting only an hour or two, or events involving a small number of participants.
- 7. Maintenance and Management:**
  - a. Driveway Erosion:** Barlow reported that additional work was done to smooth out several portions of the driveway and driveway entrance which were eroded by Hurricane Henri.
  - b. Signage:** Barlow proposed constructing a single trailhead-type sign near the beach that would consolidate and replace the many small signs scattered around the Dining Hall parking lot. This large signboard would be used to display the Park's Rules & Regulations, information on renting Park facilities, best practices to identify and avoid the transfer of invasive species, information regarding the Park's website, and information regarding the value of donations in supporting Park maintenance and improvement. The Commission decided to proceed with this proposal. A cash donation box will be added to the sign.
- 8. Trout Pond Dam:** On August 12<sup>th</sup>, two engineers from the CT DEEP Dam Safety Program visited the Trout Pond Dam together with Joe Polulech (civil engineer), David Barlow (CPPC), John Navarro (Woodstock DPW),

and Ben Schmidt & James Roy (Eastford DPW). DEEP will review with internal staff the information that they received and report back to the town Select Boards with a plan of action.

**9. Chairman's Updates:**

Oleszewski reported that Hurricane Ida and Hurricane Henri toppled several trees in the disc golf course.

Cimochowski reported successful completion of another round of water-quality testing.

**10. Motion to Adjourn:** Lee made a motion to adjourn. It was seconded by Cimochowski. The motion passed unanimously at 7:32 pm