

Crystal Pond Park Commission
Minutes from Meeting on October 6, 2021
Location: Crystal Pond Park, 6 pm
Submitted by David Barlow, Chairman

Members present: David Barlow, Beach Baywood, Bill Bradley, Brian Griffin, Chuck Lee, Paul Oleszewski, Jillian Riches, Rick Torgeson

Members absent: John Cimochoowski, (open position from Eastford)

- 1. The Meeting was called to Order at 6:07 pm**
- 2. Citizen Participation:** Molly Thienel, a Woodstock resident, attended the meeting to get a better idea of the work and needs of the Commission.
- 3. Approval of Minutes from September 1, 2021 Meeting:** Lee made a motion to accept the minutes as written. Seconded by Bradley. Passed unanimously with Baywood abstaining.
- 4. Financial Report:** Torgeson reviewed the revenue and expenses for the month. The CPPC Fund balance stands at \$29,125.55 as of September 30th. Griffin made a motion to accept the Treasurer's report. Seconded by Lee. Passed unanimously.
- 5. Rental Update:** Griffin reviewed the current status on rentals. There have been fifteen completed rentals to date in 2021, with three more upcoming rentals in October. Since the last CPPC meeting, we hosted three weddings, one birthday party, and a fire department dinner. A subcommittee of Griffin, Torgeson, Riches, Baywood and Barlow will meet to discuss improvements to our rental processes and recommend a rental fee structure for 2022.
- 6. Maintenance and Management:**
 - a. Driveway Erosion:** Barlow reported currently the driveway is in relatively good condition, but Willis Construction has been contacted to get pricing on adding gravel to reestablish a crown on the road to prevent future erosion.
 - b. Building Winterization:** Commission members will drain and winterize the Dining Hall the morning of November 6th.
- 7. Trout Pond Dam:** The commission received no word of any recent communication between the CT DEEP Dam Safety Program and the Board of Selectmen of the Towns.
- 8. Chairman's Updates:**
 - a. Annual Report:** The Chairman sent an Annual Report of the Commission's work, covering the period July 1, 2020 – June 30, 2021, to the Board of Selectmen of both Woodstock and Eastford.
 - b. Woodstock Recreation Winter Festival:** The Commission decided to pass on the invitation to exhibit at the Festival this year.
- 9. Motion to Adjourn:** Griffin made a motion to adjourn. It was seconded by Lee. The motion passed unanimously at 7:19 pm.