

Crystal Pond Park

Minutes from January 2nd 2019 meeting

Submitted by: Chairman, Chris Mayhew, January 8, 2019

Members present: Chris Mayhew, Bill Bradley, Paul Oleszewski, Chuck Lee, Beach Baywood, Jim Trowbridge, David Barlow, Brian Griffin.

1. Call to order: 6pm
2. Citizens participation: New Day Camp Director Liz Scranton was introduced to the CPP Commission and commented on how excited she is to get started.
3. Approval of minutes from November 7, 2018 meeting: Motion: Trowbridge, 2nd : Bradley passed unanimously.
4. Financial report: Consensus was made to submit budget and capital improvement plan for 2019.

*A sub committee was formed consisting of Mayhew, Trowbridge, Baywood to take a closer look at park finances. In particular where is the revenue coming from and how reports are presented with information obtained through town hall of Woodstock. Current CPP treasurer will be contacted as well to discuss topic.

5. Maintenance and management: An inquiry from a community member was read asking if the park could be used for an event taking place at their nearby residence. In particular using the upper parking lot on a certain date and time to consist of overnight use. Also in same request, the question of whether the cabin by the lake could be rented and how many people could it hold. CPP commission determined that cabin will hold four people. Commission also added that it would need more information about the parking. Griffin will reach out to community member to gather more information. Griffin and Mayhew will work together on a case by case situation establishing rental arrangements regarding cabin by the lake.

* Commission also approved up to \$500 for the installation of a heating unit for cabin by the lake. Motion: Trowbridge, 2nd: Oleszewski, Passed Trowbridge, Mayhew, Oleszewski, Griffin, Barlow, Bradley in favor; Baywood and Lee against. Local building inspector will be contacted prior to any work being completed.

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*Much discussion took place relating to the recent Trout Pond Dam inspection report presented to the commission by Joe Polulech. Mr. Polulech's report mirrored report completed by himself back in 2007 with the same results. Mr. Polulech's report indicated two recommendations to the commission. 1. Repair and replace the entire principle spillway system and outlet plunge pool, 2. Breach (decommission) the dam and stabilize the stream bottom. Motion: Lee, 2nd : Trowbridge to present inspection report with accompanying letter from CPP commission to both administrations without a recommendation at this time. Passed with one abstention: Mayhew.

6. Chairman's comments: A summary of 2018 was presented to the commission. Copies have been sent to both town halls.

7. Adjournment: Motion: Trowbridge, 2nd Griffin, passed unanimously at 8:32pm