

## **Crystal Pond Park**

### **Minutes from June 5<sup>th</sup> Meeting**

**Submitted by: Chris Mayhew, Chairman**

1. **Call to order:** 6:03pm
2. **Citizens participation:** none
3. **Approval of minutes from May 7 meeting:** 1<sup>st</sup> Lee, 2<sup>nd</sup> Oleszewski, passed unanimously.
4. **Treasurer's report:** None presented, \$42 earned from can and bottle deposit from garbage cans on disc golf course.
5. **Rental update:** Griffin provided commission with up to date information regarding upcoming rentals. He will email a new list of rentals. Calendar is quite full with numerous events.
6. **Maintenance and management:**
  - Trees that were removed from upper park area for open pavilion were milled and lumber has been returned to the park for future projects. Thank you to Trowbridge and Torgeson for their efforts on this project. Lumber is being stored in Highland.
  - Mayhew informed commission that cleaning schedule for Porta Potty will change once Day Camp begins to every week.
  - Commission approved hiring Tom Trowbridge to complete a timber marking to establish numbers for potential timber harvest of stand 3, 5 and 6. Commission received one letter of interest regarding this topic within the established deadline.
  - The Cabin by the lake is shaping up with two cots and mattresses', small fridge, fresh paint on floor and other accessories.
  - Mayhew reached out to Commission members to gather information to replace lights fixtures with energy saving fixtures.
  - Mayhew stated new recycling signs have been purchased and receive to promote recycling for rentals and other visitors to the park.
  - Trowbridge has worked with Allstate to inspect fire extinguishers and suppression system for stove.
7. **Chairman's comments:**
  - A second estimate has been received from a contractor to replace kitchen floor. Further questioning will take place for new estimate. A consensus from commission is that this project would take place in the fall after all rentals are completed.
  - Mayhew informed commission that a date and time has been set to meet with the Eastford Conservation Commission to finalized area for CT Path. June 11, 4pm
  - Trowbridge commented that well head still needs to be painted.
  - Trowbridge also commented that a shut off valve needs to be installed on upper stand pipe.
8. **Motion to adjourn:** Motion; Griffin, 2<sup>nd</sup> Bradley, Passed unanimously. 7:34pm