

Crystal Pond Park

Minutes from October 1, 2019

Submitted by: Chris Mayhew, Chairman

Location of meeting: Crystal Pond Park

Members present: Chris Mayhew, Bill Bradley, Brian Griffin, Dave Mullen, Rick Torgeson, David Barlow, Chuck Lee, Paul Oleszewski, Jim Trowbridge.

Member absent: Beach Baywood

1. **Called to order:** 6pm
2. **Citizens participation:** none
3. **Approval of minutes from September meeting:** 1st Mullen, 2nd Oleszewski, passed unanimously.
4. **Approval of financial report:** A balance of \$20,182.00 was approved unanimously. 1st Lee, 2nd Barlow.
5. **Rental update:**
 - *Griffin advised commission that rental fees should be looked at this winter for 2021 season.
 - *There are two more rentals this season
 - *There are already five weddings booked for 2020
 - *Bradley advised group to establish a list of where cleaning supplies are for rentals.
 - *Future plans are to create a gmail address for rental communications.
6. **Maintenance and management**
 - * Tom Trowbridge reported that three sealed bids were received
 - * Connecticut Mulch, Hull Forest Products and Sprague Timber.
 - * The commission voted unanimously to accept bid from Hull Forest Products. 1st Trowbridge, 2nd Griffin.
 - Tom Trowbridge will contact Hull Forest Products and inform them they have been awarded the job.
 - Torgeson expressed concern of where money would be going. Mayhew will contact both towns administration's to clarify this.
 - Torgeson presented information that local electrician Ed Thompson of Woodstock Electric will donate time and materials to install hook up for generator.
 - Mayhew advised commission that due to level of water, now is the time to complete wall repair.
 - Commission agreed to leave power turned on at the park for the upcoming winter season.
 - First weekend in November is winterization day. Need to make sure we have supplies.
 - There has been no movement regarding the day camp director unemployment case.

- Mayhew presented bid to replace half roof on cabin by the lake as well as boat house. Barlow recommended replacing entire roof on cabin by lake as well as roof on maintenance building. Mayhew will contact two local contractors to set up time to look at work needed.

7. **Chairman's comments:**

- Local High School volleyball team is required to complete volunteer hours. Mayhew will arrange for team to visit the park and complete some tasks to meet this requirement.
- Mayhew Thanked Barlow, Torgeson and Oleszewski for their continued efforts at the park.
- Mayhew has submitted year report to town of Eastford as well as an article to local newspaper.

8. **Motion to adjourn:** 1st Torgeson, 2nd Griffin, passed unanimously at 7:32pm