Crystal Pond Park Commission

Minutes from December 4, 2019 meeting.

6pm at Woodstock Town Hall

Members present: Mayhew, Trowbridge, Oleszewski, Mullen, Barlow, Lee, Torgeson,

1. **Meeting called to order**: 6pm
2. **Citizens participation**: NONE
3. **Approval of minutes from November 13, 2019**. Motion: Lee, 2nd Trowbridge, passed unanimously.
4. **Financial report:** A report was presented, however due to the tardiness of receiving report, approval was not made.
5. **2020 Budget**: Commission created a list of capital improvements for 2020 which will be presented to both town administrations on or before December 15, 2019. Trowbridge recorded information on similar chart used in previous years. Mayhew, Trowbridge, Mullen and Torgeson will convene prior to 15th to finalize report. Discussion took place as to the many accomplishments that took place in2019. New roofs, fresh paint and new lighting in dining hall are a few examples of completed projects. Electrical assessment and upgrades priority for 2020.
6. **Maintenance and management:** Mayhew announced low wire has been fixed on road thanks to donation of services from Woodstock Electric and Lindon Tree Service. Trowbridge stated that due to early cold weather, Hull Forestry will begin timber harvest project earlier than expected. Signs have been made to post on various hiking trails at park and also disc golf course area to alert park users of timber harvest in progress. Meeting dates for 2020 were read and approved. Motion made by Lee and 2nd by Oleszewski, passed unanimously.
7. **Chairman's comments**: Park was nicely plowed after recent snow fall. Mayhew reminded commission of commitment to participate in Woodstock Winter festival on Sunday December 15, 10 to 4pm at Roseland. Barlow announced that he has been in contact with Eastford Conservation Commission regarding signage for Old CT Path. It is now up to the ECC to finalize any wording and send this information to him.
8. **Motion to adjourn**: Mullen, 2nd Trowbridge, passed unanimously at 7:10pm