

Crystal Pond Park

Minutes from: January 8, 2020

Presented by: Chairman, Chris Mayhew

Members present: Mayhew, Bradley, Barlow, Lee, Baywood, Oleszewski, Mullen, Griffen, Trowbridge

Members absent: Torgeson

1. **Called to order** at: 6pm
2. **Citizens participation:** NONE
3. **Approval of minutes from December meeting:** Motion Barlow, 2nd Trowbridge, passed unanimously.
4. **Financial report** presented by Mullen with a balance of \$18,987.97.
5. **Rental update:** A total of seven weddings have been booked for 2020. With two more possible weddings it will be a very busy rental season. The rental fees were adjusted for 2021 with an increase of \$100 per category. Motion : Griffin, 2nd Mullen, passed unanimously. The commission also established an overnight rate for the newly restored cabin by the lake. During rental season, \$100 and off season will be \$50., Motion Lee, 2nd Griffin, passed unanimously. Check in time will be 2pm and check out time will be 11am. It was suggested that cabin not be rented to another group while a wedding or other dining hall event was taking place. Mayhew will contact Fire Marshal to complete a final inspection of cabin and determine occupancy. Mayhew/Trowbridge will research any additional coverage that may be needed with insurance carrier.
 - With the extension of our rental season later in the year, Trowbridge mentioned the need to add an additional water test to be completed by Microbac.
 - Members also suggested establishing and posting regulations for parties renting cabin.
6. **Maintenance and management:** Trowbridge will speak to administration regarding only plowing when more than four inches of snow. Timber Harvest is progressing nicely with a familiar person completing most of the cutting.
 - Trowbridge/Mayhew will check with insurance provided regarding coverage for aluminum dock. Commission is concerned it will become a liability if we install dock for public use with no life guards.
 - Mayhew/Barlow will solicited quotes to replace flooring in kitchen. Mayhew would like to see this project completed prior to the beginning of rental season which is Memorial Day Weekend..
 - Commission continues to research outside groups utilizing park during summer hours. Possible activities include swimming lessons and a disc golf tournament.
7. **Chairman's comments:** Mayhew announced he would be stepping down as Chairman in June/July but stay on as a commission member. Would be willing to sit down with any commission member interested in taking over position. Chairman also encouraged group not to participate in Winter Festival for 2020 at Roseland park due to low attendance.
8. **Motion to adjourn:** Griffin , 2nd Bradley, passed unanimously at 7:23pm