

Crystal Pond Park

Meeting minutes from February 5, 2020

Location of meeting: Woodstock Town Hall

Submitted by: Chairman Chris Mayhew

Members present: Chris Mayhew, Bill Bradley, Jim Trowbridge, Paul Oleszewski, Chuck Lee, Dave Mullen, Beach Baywood, David Barlow.

Members absent: Brian Griffin and Rick Torgeson

1. **Called to order:** 6pm
2. **Citizens participation:** NONE
3. **Approval of Minutes from January meeting.** Motion: Mullen, 2nd Baywood, passed unanimously.
4. **Financial report:** No report available at meeting time. Mullen will look into cost of supply and delivery charges for power. Also announced LOCIP meeting will be Saturday February 8th at 9am in Eastford. Trowbridge will attend and represent CPP>
5. **Rental report:** Mayhew announced many inquiries have come in to use facility. Jean Pillo of Thames River Basin group would like to use park on a Friday afternoon. Commission agreed to this with guidelines. Group is required to fill out online application, provide insurance information, pay a fee of \$50 and let commission know if there is a rain date. Chairman also stated there has been an influx of rental agreements coming in with deposits.
6. **Maintenance and management:** Chairman will reach out to both towns to organize a tri-meeting to discuss trout pond dam and insurance coverage at the park. The CPP commission approved moving forward with kitchen renovations project and was able to quickly decide on a type of floor covering to be use. Barlow will contact local business to obtain a quote for floor installation as well as pricing for materials. Lee mentioned reaching out to former CPP member and experienced kitchen appliance person Mike Bernardi to discuss kitchen options. CPP commission approved the purchase of three six foot tables and three eight foot tables to be utilized in dining hall for various events. An amount of \$350 was approved for this. Motion: Oleszewski 2nd: Mullen passed unanimously. Trowbridge announced that timber harvest was going well and project should be completed soon. Barlow has yet to receive final wording for CT Path signs. He will reach out with an email to notify ECC that a deadline of the second week in March will be established if signs are to be provided for June 27th Last Green Valley event.
7. **Chairman's comments:** Mayhew announced an unauthorized email went out to all day camp parents from former director misrepresenting commission. To date four emails have been received by various parents. Mayhew and Mullen will work together to formulate a potential response.
8. **Motion to adjourn:** Motion: Mullen 2nd Lee, passed unanimously at 7:24pm .