

Crystal Pond Park

Meeting minutes from March 4, 2020

Location of meeting: Eastford Town Hall, 6pm

Submitted by: Chairman, Chris Mayhew

Members present: Chris Mayhew, Jim Trowbridge, Bill Bradley, Paul Oleszewski, David Barlow, "Rick Torgeson" by phone and "Dave Mullen" by phone.

Members absent: Brian Griffin, Beach Baywood, Chuck Lee.

1. **Called to order** at 6:03pm
2. **Citizens participation:** NONE
3. **Approval of minutes** from February 5th meeting. Motion Oleszewski, 2nd Bradley, passed with one abstention.
4. **Financial report:** NONE
5. **Rental report:** NONE
6. **Maintenance and management:**
 - Commission decided not to schedule one specific day for spring cleanup. Smaller projects will be completed in preparation for active season by scheduling specific days and times that best fits commission member's schedules.
 - Projects that need to be completed are: Fixing road and lower parking area, cleaning area around dining hall, return picnic tables to different locations. Complete kitchen renovation project.
 - David Barlow presented information pertaining to kitchen renovation project. The CPP will move forward with Northeast Flooring of Putnam CT to install rolled floor in kitchen. CPP will be responsible for installing sub floor prior to this taking place. CPP members also approved the purchase of new hot water heater and to relocate all piping to under the building with the new water heater placed in storage room. An additional outside faucet will be installed with the potential of hot and cold water to wash garbage cans and paint brushes out. Mayhew advised group to purchase a three bay sink with flat area on either end per health department recommendations. Commission approved \$7500 to complete kitchen renovation project. Motion Trowbridge, 2nd Oleszewski, passed unanimously. Trowbridge did present money earned from scrapping some material that has been removed from kitchen.
 - Barlow updated commission on progress with signage for the CT path. A finalized version has not been agreed on at this time. Pictures of signs were presented to CPP members.
 - Mayhew will contact Mike Bernardi to see if there is any interest in buying old dish wash system and quick heat system.
 - Monday March 9th at 3pm, a meeting at the park will take place with a representative from **insurance company** as well as **building inspector** from Woodstock.
 - Trowbridge will contact Microbac Laboratories to schedule mandated water testing.
 - Bradley has purchase material needed to fill in cracks on bricks in kitchen behind stove. He will complete this task once warmer weather arrives.

- Barlow advised commission that there is a re-birth to the Eastford Heritage Day celebration and has informed commission that a request has been made for disc golf station to be set up. May 2nd is the date for this event.
- Trowbridge informed group that there will be a “Chick” day on April 25 at the library.
- Trowbridge will attend selectman’s meeting in Woodstock to share information regarding trout pond dam.

7. **Motion to adjourn:** Motion Bradley, 2nd Trowbridge, passed unanimously at 7:35pm.